



Lynnfield Center Water District
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Commissioners:
Joseph T. Maney, Chairman
Robert B. Almy
Anders F. Youngren

Superintendent:
John V. Scenna

MEMORANDUM

To: Board of Commissioners

From: John V. Scenna, Superintendent, Lynnfield Center Water District

cc. Nick Couris, Foreman & Distribution System Primary Operator, LCWD
Christine Smallenberger, Office Manager, LCWD

Date: August 26, 2020

Re: FY21 Permit, Insurance and Fees for Water System Repairs

As discussed, and voted at the June 1, 2020 Board of Commissioners meeting, attached please find the final Water System Repair/Construction Permit and Summary of Insurance Requirements. The documents have been reviewed by internal staff in addition to outside Counsel and our Insurance Agent, respectively.

Be reminded of the following fees that are in place for Fiscal Year Twenty-One (FY21). All information will be posted to the website.

1. Permit Fee for **repair or replacement of an existing service** line (both on LCWD side and/or private side of the curb stop), with an active account in the billing system → \$100/location
2. Permit Fee for installation of a **new service line** with a new connection to the system, without an active account in the billing system → \$1,500/location
3. **Service Account Initiation** Fee for new services connected and for customers that do not have an active account but are already within the District boundaries and already paying the District tax levy on their real estate bills → \$800/service account

Thank You

Passed on 6/1/20 BoC meeting