



LYNNFIELD CENTER WATER DISTRICT WARRANT

The Commonwealth of Massachusetts

Regular Board Meeting

7:00 p.m. July 15, 2019

Date, time, place: The regular meeting of the Board was held on Monday, July 15, 2019 at 7:02 PM at 83 Phillips Road, Lynnfield.

Present were: Commissioners Robert Almy, Anders Youngren, Treasurer James Alexander, Water Foreman Nick Couris, Clerk of the Board Christine Smallenberger.

Absent: Commissioner Joseph Maney

Also attending were: See sign-in sheet for ratepayers incorporated into the minutes hereto.

Additional attachments: Agenda, incorporated into the minutes hereto.

Next Regular Meeting: Monday July 22, 2019 at 7:00 pm at 83 Phillips Road

Adjourn: 8:18 PM

Agenda Item 1. New Business.

- a) Pump Failure and Repair. On the evening of July 4th, the field crew was called out for a low flow alarm; the main breaker was tripped and we re-set it. An electrician was called out to trouble shoot since the reset caused the circuit breaker to trip. Smith Pump came out to trouble shoot as they installed this pump and motor in February of 2018. The motor is covered for 5 years but has to go to the manufacturer (Franklin) to see if it was struck by lightning; in that case the motor may not be covered under the warranty. Smith Pump quoted \$4,800 to replace the motor which does not include the wire and pipe, just the motor. The pipe, pump and wire are not old. Concerned about a surge in electrical. If the motor is defective it may be replaced under warranty, but it doesn't sound like it is defective and therefore the District would not get a free replacement.

If we continue with Smith Pump, they can be available next 2 weeks. Smith Pump may not be willing to acquire the insurance, but we could waive the insurance for this one

instance because it is an emergency situation. Based on the discussion at the last Board meeting, CDM Smith gave us a few pump companies information; Maher was on their list. Maher Pump Company could be out next week provided they send a quote. Maher has worked with the District in the past. Foreman Couris doesn't think the District will see any return on the warranty. Foreman Couris would like to go with Maher provided they have the insurance and the price is right. Clerk of the District Taschner suggested contacting our insurance agent at MIIA to see if this would warrant an insurance claim. Chairman Almy asked Foreman Couris to investigate.

Item Added to Agenda.

Motion: a motion was made to place on the agenda T-Mobile's request for an extension regarding the RFP.

Second: the motion was seconded, and the motion carried.

T-Mobile sent a letter requesting to amend the Cell Site RFP deadline to August 12, 2019. Commissioner Youngren asked what the benefits to the District are to extend the deadline. If we don't, what are they likely to do and if they drop out what are the implications. Commissioner Youngren's inclination is to grant the extension.

Motion: a motion was made to extend the RFP deadline to August 12, 2019.

Second: the motion has been seconded, and the motion has carried.

All interests that contacted the district for the RFP package will be notified directly and records of this contact placed in the file.

Agenda Item 2. Old Business.

- a) **Board Consideration of District Superintendent Position.** Chairman Almy has sent a copy of the proposed employment agreement and a one-page summary of the job description to District Counsel, Commissioners, Mr. Scenna, Clerk of the District and District Treasurer. Chairman Almy indicated that Mr. Scenna understands that if personnel policies change in the future, these would be applicable to this contract. Commissioner Youngren had a few comments and suggestions.

Motion: a motion was made to strike section 3A and re-word what is currently section D to add extended absence without leave as one of the causes for termination. And on the first bullet delete 5 to 7 (employees) and add with review and approval by the Board of Commissioners.

Second: the motion was seconded, and the motion carried.

The Board voted to adjourn at 8:18.

Respectfully submitted,