



**Lynnfield Center Water District
Rate Setting Advisory Committee
September 23, 2019 at 2:30 P.M.
83 Phillips Road**

1. Mission, Goals and Objective of Committee (Commissioner Youngren)
 2. Timeline of Conclusions (Commissioner Youngren)
 3. Review of Existing Conditions (LCWD)
 - a. Rate Structure
 - b. Review of Current Billing Cycle
 - c. Review of Current Billing Cycle Process: reading, downloading, creation and mailing of bills
 4. Identifying Budget Components that go into a Rate? (Superintendent Scenna)
 5. Some action items moving forward (Superintendent Scenna)
 - a. Where do average bills in LCWD stand in comparison to other communities?
 - b. What are all our costs?
 - c. Do we have an adequate capital program and do rates support it on a consistent basis?
 6. Assistance from an outside consultant (Superintendent Scenna)
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