



LYNNFIELD CENTER WATER DISTRICT WARRANT
The Commonwealth of Massachusetts
Regular Board Meeting
10:00 pm June 10, 2020

Date, time, place: The regular meeting of the Board was held on Wednesday, June 10, 2020 at 10:00 AM via Virtual Zoom Meeting.

Present via Virtual: Commissioners Robert Almy, Anders Youngren and Joseph Maney, Superintendent John Scenna, and Clerk of the Board Christine Smallenberger

Absent: Treasurer James Alexander

Also attending virtual: Stefan Taschner, Amanda Sheehan, Jack Adelson, Tim Doyle

Additional attachments: Agenda, incorporated into the minutes hereto.

Next Regular Meeting: Monday June 15, 2020 at 7:00 PM - LHS Athletic Complex

Adjourn: 11:08 AM

1. Executive Session. The board intends to be in executive session from 9:00 AM to 10:00 AM for labor issues.

The meeting was called to order at 10:05 am and is being recorded for the purpose of minutes.

Chairman Maney read the following statement:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the LCWD Board of Commissioners will be conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found within this posting below. No in-person attendance of members of the public will be permitted, but every effort

will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post minutes of proceedings as soon as possible after the meeting.

Motion: a motion was made to move to Agenda Item 3. Watering Restrictions.

Seconded: the motion was seconded, and the motion was passed with all saying aye by a unanimous vote.

3. Watering Restrictions.

This morning the District moved to Level 5 Restriction. Commissioner Almy wants to emphasize that maintaining adequate tank height is essential for maintaining pressure and for public safety such as a fire. The District is responsible for providing sufficient water in the hydrants. Chairman Maney had a conversation with Selectman Dalton and Town Administrator Dolan and they feel the need for an emergency meeting between our board, LWD, the board of selectman and Chief Davis. Chairman Maney also wants to see a provision that will allow residents to water for new construction projects in their yard. Because we need to go from a level 3 to a level 5, he suggests waiting on any construction type provisions until Monday night's meeting. Superintendent Scenna will move forward and continue discussions with LFD and Town Administrator's office and keep lines of communication open. He will continue to explore options for supplementing water with DEP, MWRA and LWD and engage the services of CDM to keep studying and articulating the impacts of current tank heights and how to move forward with correcting the issues through emergency connections. Superintendent Scenna is interested in using Station 1 and creating an interconnection with LWD. He will continue to work on these options. Superintendent Scenna will also need to put in place any additional emergency shifts and operation changes until said time as tanks are back to normal operating levels and system pressures. He will continue to keep the Board updated on this.

Mrs. Amanda Sheehan from 909 Main Street is looking for advice on what she should do as she spent more money than she should have on landscaping for her 2 toddlers. She is asking for leniency and has looked into putting in her own well to not lose her investment. Commissioner Youngren recommends rain barrels.

Chairman Maney added there is nothing we can do until Monday or until we are out of the Level 5 restriction level. Mrs. Sheehan thanked the board for letting her speak Chairman Maney encouraged her to come to the meetings on Monday night and make her case in a public forum. Commissioner Almy asked Mrs. Sheehan if she was given guidance for watering when the sod was installed. Mrs. Sheehan was told to keep it consistently wet the first week and set up a timer twice a day. Mrs. Sheehan is now in the 4th week of watering to which Commissioner Almy said you can relax a bit with the watering and contact the office for more information. Commissioner Youngren recommended the District put out literature/press release to educate homeowners on when is the right time to plant new lawns. Commissioner Almy agreed.

5. Discussion and Vote on FY21 LCWD Operating & Capital Budgets.

Superintendent Scenna sent out the final version of the budget which is within 1% of projected revenue. See attached copy of the final proposed budget.

Superintendent Scenna reminded that Board of the changes made to the various line items and how this budget includes new lines that were previously funded with articles.

Motion: a motion was made to approve the FY21 LCWD Operating and Capital Budget

Seconded: the motion was seconded, and the motion was passed with all saying aye by a unanimous vote.

Superintendent Scenna requested to take an item out of order regarding an abatement request.

Any other unanticipated items by the Board.

Mrs. Parziale, from 6 Thomas Road is trying to figure out the problem and is still not convinced it is the water hose that was found dripping in the back of the house; she had it replaced. We are waiting for plumber to check the entire house. The toilets are fine. Commissioner Almy said we need to bring this back to the board when the plumber has had a chance to look the system over. Superintendent Scenna recommends holding on this and recommends Mrs. Parziale makes payments while we monitor the situation with weekly checks. We will schedule an operator visit once we can do so and continue to take readings

in the upcoming weeks in order to better understand their consumption trends. Commissioner Almy reminded the Board that this could be a situation in which the "Cost of Water" be something that is defined and could be used to determine a settlement agreement.

2. **Annual and Special District Meeting.** We met with the moderator and Superintendent Scenna and Clerk of the District Taschner are scheduled to meet this afternoon to finalize the motions. We are ready to go.

6. **Other Board Items.**
 - a. **Filter Rebate Approval(s).** We received 3 new applications with back-up. The 3rd one is from Olde Towne Rd with no discoloration and is just for a sink filter. Olde Towne Road doesn't have any record of issue either and wasn't approved. A letter is ready to be issued for non-approval. The board agrees with all 3 findings the Superintendent recommended. \$50,000 was allocated in the filter rebate program article and to date have issued about \$22,000 in rebates. The program is set to expire on June 30th at the end of the fiscal year. We will have to revisit in July if we want to continue the program.
 - b. **Main Street Development:** Stefan Taschner brought up discussion on the Main Street development. Superintendent was aware and informed him that he has discussed this with the Commissioners and even circulated information on it. The development is Hannah's View Estate. He has been discussing this with the Planning Board. The development contains a 22-acre parcel of land owned by the Richardson property. He believes that some of this parcel abuts LCWD land and is within our water shed zone. His understanding is that this development will be utilizing individual wells and septic system. Superintendent Scenna will look into this further as the process advances with the Planning Board in hopes of gathering additional information and in making sure that nothing proposed impacts the LCWD operations. Mr. Taschner commented that some of this land might abut LCWD land and could be considered part of the District if voted upon by the entire District.
 - c.

The Special District Meeting is to supplement the existing budget. Superintendent Scenna wants to allocate \$21,413 from free cash to the budget as we are running deficit for printing, other administration for additional bill runs and a slight deficit in professional services for legal services and COVID to cover our bases. The salary for operators is running a deficit of nearly 95,000 and can mostly be countered by a surplus in

the health insurance line that is running a surplus because of the superintendent not drawing down this line item. This appropriation would put us in a good position for the end of the fiscal year. We will also allocate \$185,00 of free cash to create a stabilization fund.

Motion: a motion was made to allocate certified free cash as listed above. \$21,413 towards the FY19 budget for salary line item and \$185,000 towards the new capital stabilization fund.

Seconded: the motion was seconded, and the motion was passed with all saying aye by a unanimous vote.

Motion: a motion was made to end the open session of the meeting and for the board to go back into executive session at 11:08 AM.

Seconded: the motion was seconded, and the motion was passed with all saying aye by a unanimous vote.

Respectfully submitted,