

Lynnfield Center Water District
83 Phillips Road
Lynnfield, Massachusetts 01940
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Info@LCWD.US ❖ www.LCWD.US



PAYMENT PLAN APPLICATION

Water Usage Charges (adopted 10-13-20)

Requests for Payment Plans must be in writing to the Lynnfield Center Water District (LCWD) within thirty (30) days of the bill date. All requests are subject to discretion of the Board of Commissioners through the Superintendent. This process does not exclude residents from paying their bill in advance.

Account Number: _____	Bill Date: _____
Name of Applicant: _____	Mailing Address: _____
Email: _____	
Telephone Number: _____	Cell: _____
Meter location (if different from above address): _____	
Amount Applicable to Payment Plan: _____	
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<i>Payment Plan Monthly Amount: _____ Due: _____</i> <i>(To be filled out by LCWD personnel)</i>	

By checking off the boxes below, the above-named person agrees to the following conditions associated with this Payment Plan Program offered by the Lynnfield Center Water District

- ☐ Homeowner must provide reason for hardship below.
- ☐ Payments will be made by the last day of each month, for a maximum of 6 months following approval
- ☐ No additional amounts owed can be added into the plan once approved
- ☐ Customers are allowed to apply for this program only once over a twelve (12) month period
- ☐ Should a customer not make a monthly payment on time, the entire remaining balance will become eligible for late fees and interest as applicable

Please give reasons/support documentation regarding why this payment plan is being requested.

Signature of Applicant: _____ Date: _____

Send Correspondence to:

LCWD, c/o John Scenna, Superintendent, 83 Phillips Road, Lynnfield, MA 01940 or LCWD@LCWD.US