

LYNNFIELD CENTER WATER DISTRICT
FY 2022 Annual District Meeting Minutes
May 10, 2021

Mr. Doyle opened the meeting at 6:22 p.m.

Mr. Maney made a motion to approve Article 2 and was seconded by Mr. Alexander as follows:

I move that **Joseph Markey III** be chosen and sworn in as **Moderator** of this annual meeting.

Mr. Markey was sworn in a moderator by Assistant Town Clerk Diane Hammerbeck.

Mr. Maney made a motion to approve Article 2 and was seconded by Mr. Adelson as follows:

I move that **Timothy J. Doyle Esquire**, as the only nominee, be elected by acclimation, **Clerk** of the District for a term of one year beginning May 11, 2021 and that the Moderator be authorized to cast one ballot for said election.

The motion passed unanimously.

Mr. Markey explained that there will not be a motion for Article 3. He then provided instructions as to how the vote would occur and counted with results being announced at the conclusion of the meeting.

Candidates for the position District Treasurer were given an opportunity to make a brief statement on their own behalf.

Shannen Cuddy made a brief statement.

James Alexander made a brief statement.

Mr. Markey explained that there will not be a motion for Article 4. He then provided instructions as to how the vote would occur and counted with results being announced at the conclusion of the meeting.

Candidates for the position Board of Water Commissioners were given an opportunity to make a brief statement on their own behalf.

Joseph Maney made a brief statement.

Ryan Collard was unable to attend the meeting due to a family emergency.

Mr. Adelson made a motion to approve Article 5 and was seconded by Mr. Youngren as follows:

I move that the District vote the **budget for the Fiscal Year 2022** period July 1, 2021 through June 30, 2022, as adopted by the Water Commissioners to cover the maintenance and operating expenses, debts, interest charges and installations and that the sum of **\$2,420,639.38** be appropriated to cover said budget. Said sum to be expended substantially in accordance with the estimates of the Water Commissioners and include the salary of the Chairman of the Board at **\$2,900.00**, the salaries of the other members of the Board at **\$2,400.00** each, the salary of the Clerk of the District at **\$1,200.00**, the salary of the Treasurer at **\$7,140.00**. Said appropriation shall be met by raising the sum of **\$2,420,639.38** in the tax levy and from water rates and services for the period July 1, 2021 through June 30, 2022.

The motion passed unanimously.

Mr. Alexander made a motion to approve Article 6 and was seconded by Mr. Maney as follows:

I move that the District authorize the Treasurer, with the approval of the Water Commissioners, to **borrow** in anticipation of the revenue for Fiscal Year 2022 beginning on July 1, 2021 in accordance with General Laws, Chapter 44, Section 4, or any other enabling legislation, and to issue or renew any note or notes as may be given for a period of less than one year in accordance with the General Laws, Chapter 44, Section 17.

The motion passed unanimously.

Mr. Youngren made a motion to approve Article 7 and was seconded by Mr. Adelson as follows:

I move that the District vote that the sum of **\$3,500.00** be appropriated to fund maintenance and improvements to the water service, accounts payable and accounting software, billing infrastructure, including but not limited to the purchase and installation of billing system software and hardware, including all incidental and related costs. Said appropriation shall be met by raising the sum of **\$3,500.00** in the tax levy and from water rates and services for the period July 1, 2021 through June 30, 2022.

The motion passed unanimously.

Mr. Alexander made a motion to approve Article 8 and was seconded by Mr. Adelson as follows:

I move that the District vote that the sum of **\$32,000.00** be appropriated to fund the costs to complete the second phase of a risk and resilience assessment and to develop an emergency response plan to file with the Department of Environmental Protection (herein "DEP") and comply with an Environmental Protection Agency (herein "EPA") unfunded mandate for emergency response and preparedness certification by June 30, 2022, including all incidental and related costs. Said appropriation shall be met by raising the sum of **\$32,000.00** in the tax levy and from water rates and services for the period July 1, 2021 through June 30, 2022.

The motion passed unanimously.

Mr. Maney made a motion to approve Article 9 and was seconded by Mr. Youngren as follows:

I move that the District vote to transfer the sum of **\$125,000.00** from Surplus Funds (Free Cash) to the **Metering and Infrastructure Account 7140** to upgrade water meter infrastructure having the capability of recording and reading consumption in incremental periods of time to provide customers with up to date and detailed information, including all incidental and related costs.

The motion passed unanimously.

Mr. Adelson made a motion to approve Article 10 and was seconded by Mr. Alexander as follows:

I move that the District vote to transfer the sum of **\$73,895.00** from Surplus Funds (Free Cash) to the **Capital Equipment Purchase Account 7165** to purchase capital equipment (truck, sign board and bobcat attachment), including all incidental and related costs.

The motion passed unanimously.

Mr. Alexander made a motion to approve Article 11 and was seconded by Mr. Youngren as follows:

I move that the District vote to transfer the sum of **\$22,500.00** from Surplus Funds (Free Cash) to the **New Fund Account 7510** to conduct review of regulatory changes to DEP Lead & Copper and PFAS testing requirements and EPA NPDES requirements, including all incidental and related costs.

The motion passed unanimously.

Mr. Youngren made a motion to approve Article 12 and was seconded by Mr. Maney as follows:

I move that the District vote to transfer the sum of **\$25,000.00** from Surplus Funds (Free Cash) to the **Tank Rehabilitation Account 7025** to perform construction management and inspection services for the Tank Rehabilitation project scheduled to take place at Wing Road and Knoll Road in Fiscal Year 22 including all incidental and related costs.

The motion passed unanimously.

Mr. Maney made a motion to approve Article 13 and was seconded by Mr. Youngren as follows:

I move that the District vote to transfer the sum of **\$32,500.00** from Surplus Funds (Free Cash) to the **New Account 7520** to upgrade, replace, repair meter and variable frequency drives at Station 3 (Phillips Road Water Treatment Plant) for improved pumping efficiency and energy conservation, including all incidental and related costs.

The motion passed unanimously.

Mr. Adelson made a motion to approve Article 14 and was seconded by Mr. Alexander as follows:

I move that the District vote that the sum of **\$25,000.00** be appropriated to the **Post Employment Liability Account 7190** to cover future post-employment benefit liability cost such as retired employee's health insurance. Said appropriation shall be met by raising the sum of **\$25,000.00** in the tax levy and from water rates and services for the period July 1, 2021 through June 30, 2022.

The motion passed unanimously.

Mr. Alexander made a motion to approve Article 15 and was seconded by Mr. Adelson as follows:

I move that the District vote that the sum of **\$800.00** be appropriated to cover costs such as; water savings devices, educational materials and/or programs, advertising and printing for the enhanced conservation plan to support efforts to meet performance standards for residential per capita water use and seasonal water use as required by the DEP Special Condition 8 from the Ipswich River Basin Water Shed Withdrawal Permit. Said appropriation shall be met by transferring the sum of **\$800.00** from **Reserve from System Development and Conservation Account 3110 to the Enhanced Conservation Plan Account 7105.**

The motion passed unanimously.

Mr. Youngren made a motion to approve Article 16 and was seconded by Mr. Adelson as follows:

I move that the District vote that the sum of **\$800.00** be appropriated for the Water Bank Rebate Program Account with the purpose to conserve at least two gallons of water for every gallon of water demand added to the system, as required by the Department of Environmental Protection Special Condition 1 of the Ipswich River Basin Water Withdrawal Permit. The water bank will fund a rebate program to distribute rebates to residential district customers for a portion of the cost for the replacement of qualified water saving appliances or fixtures. The water bank is funded by collecting service connection fees for new or changed-use connections. All funds collected and disbursed will flow through the Reserve for System Development and Conservation Account. Said Said appropriation shall be met by transferring the sum of **\$800.00** from the **Reserve for System Development and Conservation Account number 3910 to the Conservation Rebates Account number 7170.**

The motion passed unanimously.

Mr. Maney made a motion to approve Article 17 and was seconded by Mr. Adelson as follows:

I move that the District vote to appropriate **\$430,000.00** to pay costs of water tank upgrades and rehabilitation of the Wing Road Water Tank and Knoll Road Water Tank facilities, and for the payment of all other costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Water Commissioners is authorized to borrow **\$430,000.00** under G.L. c.44, §8 or any other enabling authority, and to issue bonds or notes of the District therefor; that any premium received by the District upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, and that the Water Commissioners are authorized to take any other action necessary to carry out this project.

The motion passed unanimously.

Mr. Maney made a motion to approve Article 18 and was seconded by Mr. Alexander as follows:

I move that the District vote to appropriate **\$9,800,000.00** to pay costs of water main construction services for upgrades and rehabilitation, and for the payment of all other costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Water Commissioners is authorized to borrow **\$9,800,000.00** under G.L. c.44, §8 or any other enabling authority, and to issue bonds or notes of the District therefor; that any premium received by the District upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, and that the Water Commissioners are authorized to take any other action necessary to carry out this project.

Superintendent Scenna spoke in favor of the proposal. He reviewed the history of the water district and the increasing demands on the existing water system due existing and future growth of the district. Katie Shea asked Mr. Scenna what kind of growth he anticipated. Mr. Scenna stated he expects the turn-over of housing inventory, as well as the proposed development within the community to stress the system to its capacity limits.

Several residents spoke in opposition of the motion and asked if the proposal could be amended to not include a hookup with Town of Wakefield. They cited concerns with the mixing of two water sources and the potential detrimental impact on the existing water system. After a lengthy discussion a motion was made by Alan Dresios to reduce the appropriation to **\$6,300,000.00** to fund only the green filters at Glen Drive. The motion was seconded by Patricia Campbell. The motion failed.

Arthur Glicksman spoke in favor of the motion. He cited the growing demand on water resources and the need to supplement existing water sources.

A motion was made to end debate, move the article forward. The motion was seconded. The motion passed unanimously.

Mr. Markey noted the motion to appropriate the funds needed to pass with a two-thirds vote.

The article was moved and passed.

Mr. Adelson made a motion to approve Article 19 and was seconded by Mr. Alexander as follows:

I move that the District vote to authorize the Board of Water Commissioners to execute a twenty-year (20) year agreement with the Town of Wakefield for the purposes of supplementing the Lynnfield Center Water District distribution system with Massachusetts Water Resource Authority water through an interconnection located on Main Street at Bay State Road, Lynnfield, Massachusetts.

District members asked what would happen to the \$9,800,000.00 appropriation should this Article 19 not pass. Superintendent Scenna explained the article was placed on the warrant to provide the district members with full disclosure, however any vote on this article would be non-binding because the Board of Commissioners had full and autonomous authority to enter into the agreement on behalf of the District.

The motion passed.

Mr. Markey announced that Joseph Maney had been re-elected to the Board of Commissioners and Shannen Cuddy had been elected Treasurer.

The meeting was adjourned at 7:17 p.m.