



**LYNNFIELD CENTER WATER DISTRICT WARRANT**  
**The Commonwealth of Massachusetts**  
**Regular Board Meeting**  
**7:00 pm November 10, 2021**

**Date, time, place:** The regular meeting of the Board was held on Wednesday November 10, 2021 at 7:00 PM.

**Present:** Commissioners Anders Youngren, Joseph Maney, Jack Adelson, Superintendent John Scenna, Treasurer Shannan Cuddy, Clerk of the District Tim Doyle, and Clerk of the Board Christine Smallenberger

**Absent:** none

**Also attending:** none

**Additional attachments:** Agenda, incorporated into the minutes hereto.

**Next Regular Meeting:** November 22, 2021 at 7:00 PM

**Adjourn:** 7:43 PM

The meeting called to order at 7:05 pm

**1. Superintendent's Update**

- a. **Tank Rehabilitation Project:** Wing Road tank testing went slightly astray towards the end of the project. We are awaiting VOC results from the contractor which were delayed from the lab where we they sent the water sample because of a part that broke in the lab. The sample was good for 10 days and was tested on the 10<sup>th</sup> day. The coliform levels indicated a possible fail and level of e-coli. The next step we took we emptied half the tank, re-chlorinated and re-filled with new water and was tested for bacteria. We should have all results including the VOC results tomorrow and the tank should be back in service on Friday. We lost 2-3 weeks in the process. We intend to address sloppy management with the contractor and will be looking for a change order credit as we incurred overtime costs, CDM costs and the cost the town is absorbing for temporary antennas. We aren't sure what the estimate of the back charge will be as the cost for testing alone was \$2,100. The coliform is due to delays in testing and is the responsibility of the contractor. We are thinking the change order credit will be between \$5,000-\$10,000.

- b. **PFAS Program:** We received confirmatory results for PFAS that were filed with the DEP. Station 4, Glen Drive tested at 12.2. The result is over the 10 and triggers monthly monitoring at Glen Drive. Station 3 was 4.7 and below the 10, which means no further action needs to be taken quarterly. If the next 2 quarters stay below 10, we won't have to test for another 3 years. Station 1 did not do well with the PFAS results up to 31.9 from 27; Station 1 is currently used for the summer seasonal use and the recommendation is to shut it down. Station 1's result would trigger public education. Station 2 (Main Street) result also went up to 26 from a 22. Station 2 gives us 200 gallons per minute (gpm). Station 2's result will trigger public education. We need to focus on Station 2. Public education requires us to send a letter to every customer informing customers we tested for PFAS, the tests results were above the acceptable levels in accordance with DEP and the district is putting a plan in place to address the results. We can't shut down Station 2 but we can shut down Station 1. We need Station 2 for fire suppression. We need to focus on this within the next 4 weeks. We eliminated the fittings during the 2<sup>nd</sup> test but the PFAS level went up. We had a Glen Drive design meeting with DEP to approve the pilot test. The meeting took a turn to discuss PFAS. Ann Malenfant from CDM was in attendance. The DEP used the opportunity to talk about PFAS instead of Glen Drive. The DEP liked the idea of connecting Main Street station with Glen Drive. Ann mentioned to the DEP that we have a second phase to connecting and including treating everything at Glen Drive. We hope to get money from the infrastructure bill in Massachusetts that is directed to water and PFAS. If we can get water management act or covid money, we can take the money we have and defer it to PFAS without going to the ratepayers for more money. The ability to get grants through this infrastructure money is huge. We aren't the Town of Lynnfield, yet we serve the same purpose, and the town is our funnel for this money. We may have to alter the plan on Glen Drive and may need to do some lobbying for the grant money. Superintendent Scenna and Commissioner Adelson have met with the town informally. Our applications are being reviewed. We applied for 4 things, one of which is the connection of Main Street through Glen Drive through the golf course. Currently the town only has \$3.8 million. If the DEP can help subsidize our costs through the water management act, we can address PFAS. We will know soon what the cost will be to add PFAS treatment to the Glen Drive project. The bottom line is PFAS exists in this district, and we need to solve it. We will set up a public presentation with CDM.
- c. **Station 1 and Nitrates:** Station 1 is down for elevated levels of nitrate (at 8.99). Running into October triggered nitrate levels, whether is fall fertilizing or rain we aren't sure what causes the elevation of nitrate level. It is a surface water issue. We think it is runoff that we are pulling from the Beaverdam Brook. Some of that

water finds its way to us and collecting drainage from fertilized lawns, but these are all assumptions.

- d. **Lien Advisory Letters & Estimate Reads:** The office provided an update on the liens. We intend to lien almost 60 customers totaling approximately \$90,000; customers have until November 12, 2021 to paid their past due bills.
- e. **Scheduled Phone System Change Over:** the hardware is in place. The cell phones and office phones will be live next week. We will have the flexibility to change the office greeting when water breaks occur.
- f. **AWIA & ERP Workshop:** The emergency response plan has been delayed and will be completed after the holidays.

2. **Update on Capital Improvement Plan:** n/a

3. **Continued Business:**

- a. The **Charter review committee** will try to meet within the next few weeks. We want to vote on the proposed changes at the December 6, 2021 meeting because KP Law wants to get this processed before the district in January and doesn't want to wait. Once the Special District Meeting happens, KP Law needs to file with legislature to make it effective for the April Annual District Meeting.
- b. **FY21 Retained Earning Certification and c. Tax Levy Calculation & Proposal:** The November 22<sup>nd</sup> meeting will discuss financials and options for the tax levy for next year. We want to hold the classification hearing on December 6<sup>th</sup>. We have the recap piece completed and will see where the tax levy lands. We want to decide if we want to reduce the rate or hold the rate.
- d. **Willis Woods Vision:** Willis Woods is the corner of Main Street, the Richardson parcel, Bostick, LCWD district land, North Reading conservation land, Lynn Water district's bridge, Middleton, and Peabody by Main and Friendship Lane. The intent is to use Willis Woods for passive recreation to these interested parties. There will be a public hearing on November 18, 2021.

4. **New Business (Look Ahead):** n/a

5. **Other Board Items:**

e. **Executive Session for legal and personnel purposes if required**

A motion was made to adjourn the regular meeting at 7:43 pm. and go into executive session.

Respectfully submitted,