



**LYNNFIELD CENTER WATER DISTRICT WARRANT**  
**The Commonwealth of Massachusetts**  
**Regular Board Meeting**  
**7:00 pm January 24, 2022**

**Date, time, place:** The regular meeting of the Board was held on Monday, January 24, 2022 at 7:00 PM.

**Present:** Commissioners Anders Youngren, Joseph Maney, Jack Adelson, Superintendent John Scenna, Treasurer Shannan Cuddy, and Clerk of the Board Christine Smallenberger

**Absent:** none

**Additional attachments:** Agenda, incorporated into the minutes hereto.

**Next Regular Meeting:** February 14, 2022 at 7:00 PM; Special District Meeting at 6:30 PM

**Adjourn:** 8:15 PM

The meeting was called to order at 7:00 PM

**1. New Business**

Tax levy: During the Oakridge Terrace process, we did some due diligence and found properties that were in the district that weren't being charged the tax levy. We need to send notice to the town to put them on the next tax bill. We will need to send a letter to these customers that they are in the district and need the tax levy to be added to their tax bill. We are working with KP law regarding statute of limitations. It is difficult to determine as our rules and regulations are not up to date. We do have a rules and regulation document that was drafted but never completed. The board recommends to put the tax on their bills moving forward. Commissioner Youngren asked if we should assess the tax levy on properties that are empty piece of land. If there is fire protection on a street within the district, regardless if the land is empty, it is subject to a tax levy. We will follow the town from a policy perspective.

Motion: a motion was made to accept the spreadsheet as recommended and prepared by the office manager.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson and Commissioner Maney saying aye by a unanimous vote.

## **2. Superintendent's update:**

PFAS: We got our PFAS December results. Station 4 tested at a 4.65 mcl; previously we had been testing around 11 mcl. Currently, we have to test station 4 monthly but if we get 4.65 for 3 straight months we will only have to test quarterly. Station 2/Main Street's December result dropped to 17.3 which is below the mcl. The quarterly average is 22 which means we will have to send another notice of violation to our customers. The letter went to the DEP. We have yet to receive a reply from the DEP that the notice can go with the March bill. We intend to issue a press release regarding funding for a temporary PFAS treatment facility (design and permitting). The current deadline to issue the notice of violation is February 17<sup>th</sup>. We tested for PFAS last week for January.

Pilot program: Weston & Sampson (W&S) is at 30% design in terms of layout. The intent is to be at 75% design completion by the end of week. W&S sent us the draft permit application. W&S is moving quickly and hopes to get the permit to the DEP. The PFAS grant deadline is February 1<sup>st</sup> and is reimbursable only up to \$200,000. We are talking to CDM about long-term options for PFAS. The above ground connection does not make sense (it was considered as it would blend the water where the PFAS mcl average is below 20) and is not the right move as the customers dealing with iron and manganese from Glen Drive have no issue with the PFAS levels. Long-term solutions will look at the cost of treating the water versus getting more water from Wakefield. CDM is developing a scope to add PFAS treatment at Glen Drive to only treat the Glen Drive source. We don't have a scope from CDM tonight, but the Special District Meeting (SDM) will have a placeholder for dealing with PFAS long-term.

Residential impact to station 2: District customer Claire Barden has made a FOIA request regarding PFAS, and we received a request today from a Mohawk resident regarding the rebate program. Superintendent Scenna distributed a draft memo for the bottled water rebate program to reimburse eligible customers \$55 per month. This program should last approximately 6 months and will be reimbursed once a quarter via a check to the customer. Woburn is running a similar program at \$30/month with the same parameters. The question for the board is reimbursing a

customer outside the affected area with a medical issue. The board agrees to reimburse anyone regardless of the area.

Motion: a motion was made to institute the bottled water rebate program in-line with the memorandum issued by Superintendent Scenna.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson and Commissioner Maney saying aye by a unanimous vote.

### **3. Special District Meeting**

The warrant closed at 7:30 pm with 9 articles that include charter changes. The meeting will be held on February 14<sup>th</sup> at the Merritt Center at 6:30 pm. Superintendent Scenna distributed and reviewed the warrant as attached to these minutes. Clerk of the District Tim Doyle will be moderating the meeting and district counsel, KP Law, will be in attendance.

Motion: a motion was made to approve an act amending Chapter 85336 of the acts of 1939 concerning the establishment of the Lynnfield Center Water District.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson and Commissioner Maney saying aye by a unanimous vote.

### **4. Update on Capital Improvement Plan**

The 30% workshop for the Glen Drive treatment plant will be this week. The operators have been reviewing and making edits. After 30%, it's not a matter of input but now design and detail so we can put out to bid. The pilot test was approved today and will be scheduled for the week of February 7<sup>th</sup>. We will test the Knoll Road tank on Monday and put the tank back online next week, officially in time for the Glen Drive pilot test. The interconnect with Wakefield was submitted to Mass DOT. Wakefield is onboard with our comments. Our permit for the vault is scheduled to go to Mass DOT the beginning of February. We will try to push both permits at same times. Last week we met with the MWRA regarding the interbasin permit and found there is a lot of work to do with this. There is criteria in the process that identifies what we need to address, two of the seven criteria has been verbally waived. It is still a lengthy process. The city of Burlington's permit process took 2 years. Superintendent Scenna is meeting with MWRA on Wednesday for partnership and

staff to pull all the stuff together. At the end of the day, the MWRA needs to show we aren't going to stress them and everyone they serve. We are finally moving forward on this piece of the project to get in front of the Water Resource Authority.

## **5. Continued Business**

Cubic foot meters: The summary of 11 confirmed accounts equals \$14,105.98. Each account has a spreadsheet that we will send along with a letter to the customer with a refund check. The spreadsheet went back to 2015 as 2015 was the start of real data available. We are checking with counsel on the statute of limitations.

Motion: a motion was made that we accept the volumetric rebate program as outlined in the spreadsheet and funded from reserves.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson and Commissioner Maney saying aye by a unanimous vote.

## **6. New Business (Look Ahead)**

At the February 14<sup>th</sup> regular meeting, the budget presentation will show the operating budget and debt model. Dave Fox from Raftelis will be in attendance at the February 28<sup>th</sup> meeting to discuss the volumetric rates that will go with the budget. We will have to approve the budget and volumetric rates. We will have quotes from our vendors, MIIA insurance as well as recurring expenses at this meeting.

Covid sick leave policy: The Commonwealth provides 40 hours of leave and caps the leave at \$850 dollars. The district policy offers more than the state in a few instances. The Commonwealth covid leave reimbursement fund expires when the \$75 million is exhausted.

Motion: a motion was made to approve the covid sick leave policy per the memo from Superintendent Scenna on January 24, 2022 and to seek reimbursement for funds previously expended on covid sick leave.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson and Commissioner Maney saying aye by a unanimous vote.

## 7. Other Board Items

The town is looking for our endorsement for the Willis Woods project. The motion should say we reserve the right to approve the project that comes out of the study. If there is a project they will need to come back to the board for approval.

Motion: a motion was made to accept the Willis Woods Study prepared by the Town of Lynnfield, funded with an MAPC grant and as discussed at the December 6, 2021 presentation by Town Planner Emile Cademartori. LCWD reserves the right to approve any/all projects that are referenced in this study, and/or that may result from concepts in this study, prior to construction.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson and Commissioner Maney saying aye by a unanimous vote.

Motion: a motion was made to approve all prior meeting minutes.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson and Commissioner Maney saying aye by a unanimous vote.

A motion was made to adjourn the regular meeting at 8:15 pm.

Respectfully submitted,