



LYNNFIELD CENTER WATER DISTRICT WARRANT
The Commonwealth of Massachusetts
Regular Board Meeting
7:00 pm March 28, 2022

Date, time, place: The regular meeting of the Board was held on Monday, March 28, 2022 at 7:00 PM.

Present: Commissioners Anders Youngren, Joseph Maney, Jack Adelson, Superintendent John Scenna, Treasurer Shannan Cuddy, and Clerk of the Board Christine Smallenberger

Absent: none

Others attending: Ken Macnulty, Richard Kosian, and Anne Malenfant from CDM Smith

Additional attachments: Agenda, incorporated into the minutes hereto.

Next Regular Meeting: April 11, 2022 at 7:00 PM

Adjourn: 8:14 PM

The meeting was called to order at 7:00 PM

1. New Update on Capital Improvement Plan - CDM Project Team Presentation

Ann Malenfant from CDM gave a presentation to update the district on the capital improvement projects regarding the Glen Drive treatment plant, the Wakefield interconnection and joining MWRA. (The presentation is incorporated into these minutes.) Mr. Macnulty inquired if combining the 2 stations for PFAS treatment means just running a pipe. The decision we need to make for PFAS is a 2-prong approach. The first is a short-term solution to make the water safe. After the short-term solution has been resolved, we need to figure out what to do long-term as we won't get 20% more water at Glen Drive. We can connect station 2 over to Glen Drive. CDM is looking at the options and will determine what is the most economical option. The question remains do we do all the treatment for PFAS and iron and manganese at Glen Drive or do we go to the Wakefield interconnection for 500 gallons per minute which would entail additional infrastructure work on both the Wakefield and Lynnfield side.

Mr. Kosian inquired on the timeframe. This will need to be solved within the next 2 years. The Weston & Sampson (W&S) approach is a 2-year pilot program, though it could be expanded. There are funding opportunities from the federal and state level, especially when it comes to PFAS. Through that, the decision was to move forward of the design of PFAS to be housed in a separate building at Glen Drive. If the funding opportunities don't come through or better suited for a different solution, the iron and manganese treatment can move forward. If we receive funding, buildings can be combined after securing funding.

Blue leaf began the pilot testing at Glen Drive today and the results report should be done by May. The filtered water from the testing will be sent for PFAS bench scale testing. When testing is completed, the station will go back online. Mr. Macnulty asked is the lagoon for PFAS. PFAS will be contained in the vessels. The lagoon is mostly for the iron and manganese. Mr. Macnulty asked how you isolate PFAS. It will be designed for the media to be taken out. PFAS is taken off at high temperatures and destroyed and the media is regenerated. There is a lifespan before the vessels need to be removed.

The quantity piece of the presentation is the MWRA/Wakefield interconnection design. The vault will be located at Main Street and Bay State Road and the MassDOT right of way. The MassDOT permit was submitted on March 22nd. Next steps will be to develop bid documents, traffic calming and site access with Lynnfield, and begin construction in the summer/fall of 2022 and complete the interbasin transfer act (ITA) and MWRA process along with a parallel project of SCADA connection and upgrades. Wakefield has already submitted, received comments, and addressed most of the comments. We requested a waiver to use conventional fill and are awaiting approval of the thickness of the paver (from MassDOT). Granese is ready to go this summer.

We will be taking water from MWRA which withdraws from a different water basin. This requires review under the ITA, governed by Water Resources Commission (WRC). Mr. Kosian asked if we don't get approval after building the interconnection, what do we lose. Superintendent Scenna responded at that point Wakefield would have their loop at our cost and would remain for emergency purposes. It is highly unlikely we won't get approved, MWRA likes diversification of water sources, but this is a lengthy process. Our second meeting with MEPA is scheduled for April 28th to discuss public involvement protocol for environmental justice (EJ) populations. This process lets people know we are going to take the water. The requirement for public involvement is a list of agencies where information is available to learn and comment. In May they will define phase 2 and begin the ENF and hope to get a final by the end of year and submitted in the new year for comments to submit application to the MWRA by late next year.

We will apply for PFAS funding for the last piece of the building in August. This is not the year to bid as the economy is volatile. We hope to go out to bid in January/February 2023.

2. New Business: FY23 Employee Health Insurance Approval

The decision was made to stay with MIIA for a 1-year contract with Blue Cross PPO. There was a 0% increase in health insurance and 1.7% decrease in dental. 5 of the 6 full-time employees take the health insurance. We need to commit to this insurance by April 1st. These costs are currently factored in the budget.

3. Superintendent's Update

Volumetric update on billing: Superintendent Scenna presented a spreadsheet to show 4 quarters of billing. This current fiscal year, we billed significantly less since customers consumed less. The past summer was attributed to a wet summer. We were close in March. We will see at the end of May where we land for June billing. We are about 9.5% less than the year before. In terms of revenue, it will follow course. The fixed fee is the same. We did collect less revenue because we billed less revenue. We are trending less. If we stay level in June, it would be about 11% less. We are meeting our financial goals, but September is where our free cash is generated.

Annual newsletter: the annual newsletter went out with the March bills. A summary press release was also issued. Another press release will go out next week for bench testing. Superintendent Scenna thanked Treasurer Cuddy for putting together the annual report for the submission to Hilltop; this is critical for our next round of borrowing.

ARPA funding: we did not get any funds as most of the town's funding went to HVAC projects for ventilation upgrades at the schools and the council on aging. That being said, Superintendent Scenna got a commitment from the town to take care of the paving costs for the Wakefield interconnection improvements. The town will carry that expense on their side of the ledger, which is about \$150,000 savings of the project.

4. Continued Business

PFAS update on station 2: Superintendent Scenna gave W&S a notice to proceed for vessels for station 2. We have been within the PFAS regulation for January and February. We will test in March and will hopefully have the results soon. There is a high likelihood we will be in compliance for the first quarter. At the next meeting we will need to determine if we want to issue these rebates as we are in compliance.

Station 2 will be shut down in April for cleaning and well rehabilitation to allow more water flow.

The Special District Meeting minutes are complete and need a vote to be sent to legislation for approval.

Motion: a motion was made to approve the March 2, 2022 Special District meeting minutes.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson, and Commissioner Maney saying aye by a unanimous vote.

5. New Business (Look Ahead)

The board will close the warrants, applicants for elected positions and review the articles on April 11, 2022.

The April 25, 2022 board meeting will focus on FY23 budget and last minute details for the Annual District Meeting that will be held on May 11, 2022.

6. Other Board Items

Motion: a motion was made to approve all outstanding meeting minutes.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson, and Commissioner Maney saying aye by a unanimous vote.

A motion was made to adjourn the regular meeting at 8:14 pm.

Respectfully submitted,