

Lynnfield Center Water District (LCWD) Proposed FY23 Operating Budget

* Increased in FY22 through SDM Appropriation or Free Cash

		FY21		FY22		FY23		
		budget	actual	budget	actual 4-28-22	proposed	% Increase	% of budget
Administrative								
6101 - Clerk Wages (Administrative Salaries)*	clerk & superintendent	\$235,816.40	\$241,504.41	\$247,962.73	\$198,066.29	\$262,310.66	5.8%	9.2%
6151 - Administrative Overtime	clerk & PTE's	\$12,500.00	\$12,288.10	\$12,500.00	\$10,851.22	\$12,500.00	0.0%	0.4%
6152 - Part Time Salaries*	administrative support	\$22,550.00	\$15,002.30	\$35,827.88	\$23,363.70	\$46,922.72	31.0%	1.6%
???? - Intermunicipal Agreement Salary*	share superintendent services			\$14,900.00	\$0.00	\$20,000.00	New Line	0.7%
6102 - Other Salaries	elected officials, assessors & collector	\$17,090.00	\$15,902.20	\$17,490.00	\$12,651.94	\$17,490.00	0.0%	0.6%
	<i>sub-total</i>	\$287,956.40	\$284,697.01	\$294,690.61	\$244,933.15	\$359,223.38	21.9%	12.6%
6103 - Printing, Postage, & Stationary	quarterly billing; finals; other misc. mailings	\$14,720.00	\$14,510.96	\$14,720.00	\$10,740.68	\$14,720.00	0.0%	0.5%
6104 - Telephone	Sprint for handhelds; Verizon for office; cell reimbursements; service contract)	\$7,800.00	\$7,670.86	\$13,800.00	\$6,957.45	\$9,700.00	-29.7%	0.3%
8100 - Office Supplies	new line: a/p supplies, office supplies, toner, paper, misc. office products	\$4,000.00	\$2,116.61	\$3,000.00	\$2,681.32	\$3,060.00	2.0%	0.1%
8105 - Kitchen/Bath Supplies	new line: kitchen, cleaning, bath supplies			\$2,100.00	\$1,493.36	\$2,142.00	2.0%	0.1%
8200 - Advertising	meetings, water restrictions & contract bids (25 advertisements)	\$5,500.00	\$1,361.65	\$3,500.00	\$1,199.60	\$2,750.00	-21.4%	0.1%
6105 - All Other Administration		\$4,500.00	\$4,960.38	\$5,200.00	\$2,250.63	\$5,200.00	0.0%	0.2%
6109 - Professional Fees	for legal, rate model maintenance & other professional services	\$40,750.00	\$24,795.83	\$27,500.00	\$21,161.46	\$27,500.00	0.0%	1.0%
8300 - Professional Engineering Services*	for annual engineering services; on call reviews	\$30,000.00	\$42,137.62	\$63,500.00	\$16,603.02	\$28,500.00	-55.1%	1.0%
6111 - Data Processing	costs from Town to process tax levy	\$1,250.00	\$1,401.96	\$1,250.00	\$0.00	\$1,250.00	0.0%	0.0%
7175 - Code Red/reverse 911	annual program payment to town	\$3,100.00	\$2,935.67	\$3,100.00	\$3,126.49	\$3,162.00	2.0%	0.1%
6112 - EPA Annual Report	Annual Report CCR	\$7,500.00	\$8,535.87	\$7,500.00	\$0.00	\$7,500.00	0.0%	0.3%
6113 - Computing Equip & Supplies	staff IT equipment	\$4,000.00	\$5,157.29	\$5,000.00	\$4,823.91	\$5,000.00	0.0%	0.2%
???? - Water Smart & Neptune 360 Annual Lease	New Line Item: Annual Fees for WaterSmart/Neptune Meter Reading System					\$19,173.00	New Line	0.7%
6114 - Payroll Processing	vendor to process weekly payroll & W2	\$2,500.00	\$2,351.35	\$2,650.00	\$2,160.58	\$2,850.00	7.5%	0.1%
6160 - Uniforms	Operator Benefit @ \$1,288/employee	\$5,152.00	\$5,156.15	\$5,152.00	\$3,479.88	\$6,440.00	25.0%	0.2%
8110 - Audit	Outside Auditor, Annual Review, Report, Tax Levy Preparations & Free Cash	\$14,500.00	\$20,510.00	\$15,750.00	\$1,360.00	\$16,500.00	4.8%	0.6%
6117 - Bank Fees	LCWD to transfer funds to new bank with no fees	\$0.00	\$499.57	\$0.00	\$49.75	\$0.00	0.0%	0.0%
8400 - Cubic Foot Meter Refunds*	New Mid FY Line Item to Correct CF Meter Issues			\$14,105.98	\$7,779.66	\$5,000.00	0.0%	0.2%
Total Administrative		\$433,228.40	\$428,798.78	\$516,508.59	\$330,800.94	\$519,670.38	0.6%	18.2%
Insurance & Debt, Etc.								
6250 - Unemployment Compensation		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.0%	0.0%
6260 - Blue Cross/Blue Shield (Employment Insurance)	Benefits for 5 FTE; Opt Out for 1 FTE	\$233,953.44	\$178,276.01	\$235,473.28	\$158,766.59	\$235,473.28	0.0%	8.2%
6270 - Maturing Debt	per schedule	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$195,000.00	69.6%	6.8%
6280 - Interest on Debt	per schedule	\$17,825.00	\$17,825.00	\$15,525.00	\$15,525.00	\$159,040.00	924.4%	5.6%
6290 - DEP Assessment	based on average consumption	\$2,200.00	\$2,082.42	\$2,420.00	\$2,164.08	\$2,500.00	3.3%	0.1%
6300 - Essex County Assessment	Essex County Regional Assessment (additional retiree)	\$129,586.00	\$127,264.00	\$173,831.00	\$173,831.00	\$213,400.00	22.8%	7.5%
6490 - Taxes Payroll		\$14,000.00	\$14,628.29	\$15,000.00	\$13,490.21	\$15,000.00	0.0%	0.5%
6495 - Reserves				\$50,000.00	\$14,105.98	\$50,000.00	0.0%	1.8%
Total Insurance & Debt, Etc.		\$513,564.44	\$455,075.72	\$608,249.28	\$492,882.86	\$871,413.28	43.3%	30.5%
Maintenance Distribution								
6106 - Labor and Wages	for foreman/distribution operator; treatment operator, operators (2)	\$406,668.29	\$408,503.63	\$448,082.50	\$340,918.63	\$521,995.76	16.5%	18.3%
6158 - p/t labor	for summer p/t labor program	\$14,700.00	\$0.00	\$12,600.00	\$6,390.00	\$12,600.00	0.0%	0.4%
6157 - On Call Wages	for on call supplemental compensation	\$82,560.00	\$78,430.00	\$78,000.00	\$67,183.08	\$80,340.00	3.0%	2.8%
6156 - Operations Overtime	for after hour emergencies	\$95,000.00	\$107,857.53	\$96,900.00	\$83,479.08	\$99,807.00	3.0%	3.5%
6159 - Snow Operations Overtime	for after hour emergencies relating to winter storm events	\$14,200.00	\$14,193.12	\$10,000.00	\$10,312.32	\$10,000.00	0.0%	0.4%
	<i>sub-total</i>	\$613,128.29	\$608,984.28	\$645,582.50	\$508,283.11	\$724,742.76	12.3%	25.4%
6161 - Safety Equipment	for purchase of safety equipment as required for crew operations	\$5,000.00	\$4,393.01	\$7,500.00	\$1,143.94	\$5,000.00	-33.3%	0.2%
6107 - Truck Maintenance	maintenance of fleet	\$13,250.00	\$13,726.18	\$12,500.00	\$7,731.05	\$10,000.00	-20.0%	0.4%
6108 - Pipe, Fittings & Supplies		\$14,500.00	\$15,997.65	\$18,000.00	\$24,837.52	\$25,000.00	38.9%	0.9%
6110 - Equipment Rental	for rental of equipment or contracting of services	\$17,000.00	\$10,150.24	\$17,000.00	\$0.00	\$12,500.00	-26.5%	0.4%
8210 - Hydraulic Model (Flushing Program)	from Article Order to fund efforts with Flushing Prgm Development & Modelling	\$28,500.00	\$10,437.50	\$28,500.00	\$9,947.50	\$23,500.00	-17.5%	0.8%
6115 - Technical Training	training, licensure and professional development	\$7,500.00	\$3,330.41	\$7,500.00	\$2,407.34	\$5,500.00	-26.7%	0.2%
6800 - Heating Utilities	for building heat & generator propane	\$7,200.00	\$3,787.80	\$5,500.00	\$4,344.71	\$5,000.00	-9.1%	0.2%
8125 - Backflow Preventor Service	from Article Order; for testing of backflows as needed	\$6,500.00	\$4,446.00	\$7,500.00	\$3,374.00	\$6,000.00	-20.0%	0.2%
8140 - Metering Infrastructure	from Article Order; for purchase of meters & accessories as needed	\$40,000.00	\$46,065.73	\$40,000.00	\$37,334.76	\$44,000.00	10.0%	1.5%
6900 - Auto Gas & Oil	for vehicle & equipment purchased from DPW	\$5,800.00	\$7,665.17	\$7,250.00	\$6,472.97	\$14,500.00	100.0%	0.5%
6120 - Insurance	liability & vehicle insurance	\$51,000.00	\$44,007.00	\$54,195.00	\$52,839.00	\$54,195.00	0.0%	1.9%
8090 - Facilities Repair & Maintenance	from Article Orders 7090 & 7091; for maintaining building and building systems	\$31,500.00	\$20,109.03	\$37,320.00	\$14,955.67	\$31,500.00	-15.6%	1.1%
???? - Grounds Maintenance	New Line Item: for upkeep of grounds all sites					\$8,500.00		
8040 - Water System Improvements	from Article Order; for upgrades to the distribution system	\$25,000.00	\$0.00	\$30,000.00	\$0.00	\$18,500.00	-38.3%	0.6%
8150 - Leak Detection	for annual program & on call needs	\$12,500.00	\$6,210.00	\$12,500.00	\$880.00	\$8,500.00	-32.0%	0.3%
6140 - Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	0.0%
8045 - Water System Repairs	from Article Order; to address leaks & other unanticipated repairs & upgrades	\$37,000.00	\$33,096.37	\$25,000.00	\$7,502.30	\$25,000.00	0.0%	0.9%

8006 - Water Emergency Breaks				\$30,000.00	\$18,047.98	\$25,000.00	New Line	0.9%
8005 - Water Service Repairs	from Article Order: for home service repairs and upgrades	\$25,000.00	\$5,438.08	\$18,500.00	\$2,857.43	\$15,000.00	-18.9%	0.5%
6170 - Mileage	reimbursements for personal vehicle use	\$3,200.00	\$1,015.10	\$3,200.00	\$0.00	\$2,500.00	-21.9%	0.1%
6175 - Contract Service Agreements	for various agreements: generator maintenance; rate maintenance; pr; IT; PM	\$42,500.00	\$30,393.64	\$42,500.00	\$18,496.60	\$35,000.00	-17.6%	1.2%
6210 - Street Trench Repairs	for paving & repair of roadway trenches from utility work	\$28,000.00	\$19,622.30	\$32,250.00	\$9,242.12	\$28,500.00	-11.6%	1.0%
6211 - Tools & Equipment	for misc. hand tools, power small engine and other crew field needs			\$3,500.00	\$505.47	\$2,800.00	New Line	0.1%
6220 - All Other Maintenance*	Unanticipated maintenance and PM in system and well fields as recommended	\$32,500.00	\$23,792.17	\$40,000.00	\$12,802.36	\$25,000.00	-37.5%	0.9%
Total Maintenance		\$1,046,578.29	\$912,667.66	\$1,125,797.50	\$744,005.83	\$1,155,737.76	2.7%	40.5%
Maintenance Treatment			budget	actual				
6230 - Fuel & Electricity	electricity at stations	\$110,000.00	\$112,518.33	\$110,000.00	\$85,489.60	\$113,300.00	3.0%	4.0%
6130 - Chemicals	from Maintenance Grouping: for treatment & testing	\$75,000.00	\$67,111.37	\$75,000.00	\$39,290.73	\$76,500.00	2.0%	2.7%
6150 - Laboratory Fees	from Maintenance Grouping: per sampling program	\$38,500.00	\$19,325.85	\$28,500.00	\$24,660.50	\$28,500.00	0.0%	1.0%
???? - PFAS Lab Fees	New Line Item for tracking purposes					\$15,000.00	New Line	0.5%
8075 - Station/Well Infrastructure Repairs	Station/Well Infrastructure Repairs: for station repairs & well fields	\$65,000.00	\$54,220.40	\$50,000.00	\$20,664.50	\$42,500.00	-15.0%	1.5%
6240 - Repairs, Maintenance & Supplies	for station maintenance, PM and repairs	\$30,000.00	\$34,915.53	\$31,500.00	\$17,070.29	\$32,445.00	3.0%	1.1%
Total Pumping Station		\$318,500.00	\$288,091.48	\$295,000.00	\$187,175.62	\$308,245.00	4.5%	10.8%
TOTAL OPERATING BUDGET		\$2,311,871.13	\$2,084,633.64	\$2,545,555.37	\$1,754,865.25	\$2,855,066.42	12.2%	100.0%

Lynnfield Center Water District (LCWD) Proposed FY21 Capital Program Articles funded from Anticipated Revenues

Article 7109 - Transfer to other post employe	Retirement Fund Allocation	\$36,632.09	\$35,730.98	\$36,000.00	\$25,000.00
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New FY23 Proposed Line Item	Legend/Code
New FY22 Passed Line Item	
Former Article	

Total FY22 Appropriation from Anticipated Revenues	\$2,481,139.38
Total FY23 Appropriation from Anticipated Revenues	\$2,880,066.42
% Increase	16.1%



Approved by Board, 4/28/22

Rates Anticipated to Collect	\$2,880,177.00
Differential	\$110.98