



LYNNFIELD CENTER WATER DISTRICT WARRANT
The Commonwealth of Massachusetts
Regular Board Meeting
7:00 pm April 28, 2022

Date, time, place: The regular meeting of the Board was held on Thursday, April 28, 2022 at 7:00 PM.

Present: Commissioners Anders Youngren, Joseph Maney, Jack Adelson, Superintendent John Scenna, Treasurer Shannan Cuddy, and Clerk of the Board Christine Smallenberger

Absent: none

Others attending: Kevin Sullivan

Additional attachments: Agenda, incorporated into the minutes hereto.

Next Regular Meeting: May 16, 2022 at 4:30 PM

Adjourn: 8:06 PM

The meeting was called to order at 7:15 PM

1. Superintendent's Update

Station 2 well redevelopment is complete. We are happy with the 30% increase in capacity; this will help compensate the loss of station 1 due to PFAS. Station 2 was supposed to go back online but got a hit and will be re-chlorinated and tested before we can go back online. Due to station 2 being offline, flushing has been delayed. The office manager is working with the town's media center to put together an informational video from the ground to your tap. The video will show the land we own, how we pump and treat the water, the miles of pipe, how the water gets to homes and how the meter works. The project will cost around \$1,200.

2. Continued Business

- a. **Pfas Update:** We have been below the mcl for the past 4 months in a row. This is the first quarter (Jan-March of 2022) we are in compliance. The April test needs to be

taken when station 2 is back in service. We will see what happens to the PFAS levels after we have cleaned station 2. The DEP approved the bench test for PFAS at Glen Drive. We are still waiting on approval for the station 2 PFAS pilot test. Weston & Sampson assures us the wait is due to the backlog of work at the DEP.

- b. **Presentation of Final FY 23 Budget & Fee Schedule:** The bottom line of the budget is set at \$2.8 million with the rates set to generate revenue to support the budget. We have an article in the Special District Meeting to supplement this fiscal year's budget. COLA is at a 3% increase in this analysis and includes funding for the HR consultant position. There are some cuts in the budget. There is a 30% reduction in telephones. We reduced the professional engineering line item as most of the professional engineering expenses are covered under the capital borrowing projects. The bottom line of the budget equates to an increase of \$119 per customer annually (this includes the addition of another employee, PFAS regulations, debt borrowing). We are falling within the range we have always conveyed to the district with respect to the annual cost increase to the customer. The budget does not reflect health insurance for the 5th operator. There is money in the line item to carry health insurance through the fall and would have to make an adjustment depending on how things shake out. The reserves line item will remain at \$50,000 and still requires a vote of the commissioners to use. There are real supply challenges happening. Ductile pipe is not to be found and is a 6-to-9-month lead time. We are seeing fuel surcharges; chemical delivery has a \$250 flat rate. Some of the line items are adjusted to reflect these costs. We can use the town's contract with Granese for our pipe needs. We will purchase a new Colorado crew cab truck within the next few weeks. Cuts were made to the equipment rentals line item. A cut was made in the flushing line item; the contract is being renegotiated with CDM. Grounds maintenance is a new line item to cover tree removal, poison ivy treatment, and landscaping. A PFAS line item was added for PFAS testing.

KP Law owes us a decision on Mrs. Rauseo as she is not registered to vote in Lynnfield.

Motion: a motion was made to pass the budget for FY 23 as presented tonight.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson, and Commissioner Maney saying aye by a unanimous vote.

Fee changes for FY23 was discussed. (Proposed FY23 Budget and FY23 Fee schedule is incorporated into the minutes). The FY23 budget and FY23 fee changes will be posted to the website.

Motion: a motion was made to accept the proposed fees as presented by Superintendent Scenna for FY23.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson, and Commissioner Maney saying aye by a unanimous vote.

3. Update on Capital projects

Environmental Justice Hearing: there were 16 people on the call including environmental agencies across the state, yet no one could give us an answer on who do we invite. The permit process is on hold until he gets an answer. Mass DOT is reviewing the permit for the vault; we may have to tweak the driveway. The vault will be on the Main St. right-of-way which is Lynnfield property. The Glen Drive design is back to 30%. We will have a new cost number for Glen that Drive includes costs for PFAS treatment by the end of next week. By May 12th there will be a new 30% design workshop with drawings. We are making progress and the building is significantly larger. We will need to make a decision for Phase 2 borrowing (borrow all or a portion). Hilltop feels the increase in interest rates won't impact the municipal market.

4. New Business (Look Ahead)

We will need to pause the Annual District Meeting at 7 pm to conduct the Special District Meeting. Organization of the board will happen at the May 16th regular board meeting. The board will meet once a month during the Summer.

Motion: a motion was made to approve the meeting minutes from March 28, 2022.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Adelson, and Commissioner Maney saying aye by a unanimous vote.

A motion was made to adjourn at 8:06 pm

Respectfully submitted,