



LYNNFIELD CENTER WATER DISTRICT WARRANT
The Commonwealth of Massachusetts
Regular Board Meeting
7:00 pm December 20, 2022

Date, time, place: The regular meeting of the Board was held on Tuesday, December 20, 2022 at 7:00 PM.

Present: Commissioners Anders Youngren, Joseph Maney, Steven Walsh, Superintendent John Scenna

Absent: Treasurer Kevin Sullivan and Clerk of the Board Christine Smallenberger

Others attending: none

Additional attachments: Agenda, incorporated into the minutes hereto.

Next Regular Meeting: January 2023

Adjourn: 7:43 PM

The meeting was called to order at 7:00 pm.

Superintendent's Update: The Tax Levy was certified, and all paperwork was in place and confirmed with confirmation from the Assessor through email correspondence. The Board discussed the board meeting schedule for 2023 and the possibility of changing to a one meeting per month cycle for board meetings. Superintendent Scenna will try to follow this but there are some months that may require additional meetings due to public hearings, project deadlines, budget and rate setting deadlines, etc. Superintendent Scenna will send out a three-month outlook for board meeting dates.

Capital Projects Presentation: Wakefield awarded the water main work to their system to Cardillo. Work should start in March. Superintendent Scenna needs to coordinate and prepare a tri-party agreement to permit the work to take place. MassDOT permits for this work have been approved. Superintendent Scenna will update the Intermunicipal which will also now be executed prior to work commencing.

New survey of MassDOT property was completed in December and will be updated into the plans for our interconnect vault permit. A utility phase of this additional survey will be completed in January once the new Town Engineer starts. This work will allow CDM to resume and complete design. Board needs to execute a change order for this work to the CDM contract.

We are still awaiting announcements relative to the WMA grant award, which is expected to be announced in early January but the change in Governor may delay this, in Superintendent Scenna's opinion. Senator Crighton and Representative Jones will be coming in January to present the PFAS earmark. The office manager will have to do some paperwork to get the money into the budget. We are awaiting paperwork on how to proceed with this. Funds need to be spent by 6/30/2023.

LCWD was accepted into the SRF for a \$15 million zero percent interest loan for the Glen Drive treatment plant upgrade. A series of questions remain as to what this means, when it needs to be spent, positive impacts financially, etc. Superintendent Scenna hopes to provide the board with updates on all of these questions prior to or at the 1/19/23 board meeting.

Phase 2 of the MWRA admission is ready to start with EENF writing. The CDM contract amendment with new scope will need to be executed by the board.

PFAS PEPN: was issued with December bills. There is currently an issue with certification forms. LCWD delayed the issuance because they felt they had permission of DEP to do so with some revised language. There is a correspondence of emails to support this. DEP is now differing on said position. Superintendent Scenna will work with CDM to resolve this over the upcoming month. The building is built and insulated. We are awaiting delivery and installation of a transformer needed to upgrade the electrical at the entire site. This is expected to arrive over the holiday break or shortly thereafter. Once installed, heat will work, power will be stable and we can work towards start up and automatic operation of the facility.

New Business: Item 3a was deferred for discussion in executive session.

Continued Business: Retiree policy: we will look at what options MIIA has and write a new policy for acceptance prior to the Annual District Meeting and to start in January 2024. We will leave as is for now pending the new policy. Attached to these minutes is a letter from retiree, Stefan Taschner.

We are still awaiting free cash certification.

February meetings will consist of FY24 budget planning and FY24 volumetric rate setting which will go into effect in March of 2023. We will have the office manager work on our annual newsletter for inclusion in the March bill.

Other board items: The board approved the abatement request for 7 Greenwood and denied the abatement request for 7 Shady Nook.

The regular meeting adjourned at 7:43 pm for executive session for discussion of labor CBA status and next steps with the full meeting adjourned at 8:51 PM.

Respectfully submitted,