

986 Main Street
Lynnfield, MA 01940

March 24, 2023

Tim Doyle
Clerk of the District
Lynnfield Center Water
District 83 Phillips Road
Lynnfield, MA 01940

Pursuant to Article 4 of the Bylaws of the Lynnfield Center Water District, (as adopted April 5, 1982), please consider this as my letter of intent designating my candidacy for election to the office of Treasurer of the Lynnfield Center Water District. Please place my name in nomination for the election to be held thirty (30) days or more from today.

I believe that my experience and education make me qualified for this position. I have over 37 year of state services in several human service, IT, education, and corrections agencies. I have participated in and directed all fiscal aspects of state and county government. These include budgeting, procurement, accounting, receivables, banking, internal controls, and audits.

Additionally, having lived in Lynnfield for 25 years, I have served on several town commissions. This includes twelve years on the Recreation Committee including five as the chair and four years on the Fields Committee. I also served on the Finance Committee for eight years.

For the past year I have served as the Treasurer for the LCWD. I have begun to learn the challenges and needs of the LCWD and the role the Treasurer plays in meeting these needs. I also have ideas and goals to make processes more efficient and to develop internal control procedures.

Should you have any questions please do not hesitate to contact me at (781) 580-0302 or kpchsullivan@gmail.com.

Thank you for your consideration.

Sincerely,



Kevin Sullivan