

*Lynnfield Center Water District*

*84<sup>th</sup> Annual Meeting*

*Monday, May 8, 2023, 7:00 PM*

*and FY23 Special District Meeting, 6:30 PM*



*Lynnfield Center Water District*

*83 Phillips Road*

*Lynnfield, MA*

*Timothy Doyle, Esq. District Clerk*

*John Scenna, Superintendent*

Welcome to the Eighty Fourth (84<sup>th</sup>) Annual Meeting and Fiscal Year 2023 (FY23)  
Special District Meeting of the Lynnfield Center Water District.

Thank you,

Board of Water Commissioners

*Joseph T. Maney, Chairman*

*Anders F. Youngren*

*Stephen Walsh*

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***LYNNFIELD CENTER WATER DISTRICT WARRANT***  
**The Commonwealth of Massachusetts**  
***Annual District Meeting***

Essex, SS.

To John V. Scenna a legal voter resident within the Lynnfield Center Water District (herein "District") in the Town of Lynnfield, Massachusetts.

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby required to warn legal voters in said District to meet at the Merritt Center located at 600 Market Street in said Town on Monday, May 8, 2023, at 7:00 P.M., then and there to act on the following Articles for Fiscal Year 2024 and to elect officers of said District to terms effective at the time of said meeting:

ARTICLE 1: To choose a Moderator of the meeting to be sworn in.

ARTICLE 2: To elect by ballot a Clerk of said District for a term of one year.

ARTICLE 3: To elect by ballot a Treasurer of said District for a term of one year.

ARTICLE 4: To elect by ballot one member of the Board of Water Commissioners of said District for a term of three years.

ARTICLE 5: To see if the District will vote to raise and appropriate or appropriate by transfer, or otherwise, a sum of money to cover maintenance and operating expenses, debts and interest charges, and installations for Fiscal Year 2024, beginning July 1, 2023, or what action it will take thereon.

ARTICLE 6: To see if the District will vote to authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of the revenue for Fiscal Year 2024, beginning July 1, 2023, in accordance with General Laws, Chapter 44, Section 4, or any other enabling legislation, and to issue or renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or what action it will take thereon.



- ARTICLE 7: To see if the District will vote to raise and appropriate or appropriate by transfer, or otherwise, a sum of money to commence evaluation and upgrades to the SCADA system, including engineering, analysis, construction and all incidental and related costs, or what action it will take thereon.
- ARTICLE 8: To see if the District will vote to raise and appropriate or appropriate by transfer, or otherwise, a sum of money to upgrade water meter infrastructure to have the capability of recording and reading consumption in incremental periods of time to provide customers with more up-to-date and detailed information, including all incidental and related costs, or what action it will take thereon.
- ARTICLE 9: To see if the District will vote to raise and appropriate or appropriate by transfer, or otherwise, a sum of money to conduct a review of regulatory changes to DEP Lead & Copper and Polyfluoroalkyl Substances (herein "PFAS") testing requirements and EPA National Pollutant Discharge Elimination System (herein "NPDES") requirements, including all incidental and related costs, or what action it will take thereon.
- ARTICLE 10: To see if the District will vote to raise and appropriate or appropriate by transfer, or otherwise, a sum of money to fund future other post-employment benefits ("OPEB") liability costs, such as retired employees' health insurance, or what action it will take thereon.
- ARTICLE 11: To see if the District will vote to appropriate by transfer from the Reserve for System Development Fund, or otherwise, a sum of money for the Enhanced Conservation Plan Account to support efforts towards meeting the performance standards for residential per capita water use and seasonal water use, as required by the Department of Environmental Protection Special Condition 8 of the Ipswich River Basin Water Withdrawal Permit, including all incidental and related costs, or what action it will take thereon.
- ARTICLE 12: To see if the District will vote to appropriate by transfer from the Reserve for System Development Fund, or otherwise, a sum of money for the Water Bank Rebate Program Account as required by the Department of Environmental Protection Special Condition 1 of the Ipswich River Basin Water Withdrawal Permit, or what action it will take thereon.

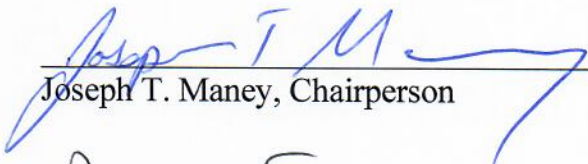
ARTICLE 13: To see if the District will vote to raise and appropriate, transfer from available funds or borrow a sum of money for water main upgrades, treatment plant upgrades and rehabilitation, including treatment plant upgrades at Glen Drive and pipeline and equipment upgrades required at Station 2 Main Street in order to treat for iron, manganese and PFAS, and including all costs incidental or related thereto; and to meet this appropriation, the Treasurer, with the approval of the Board of Water Commissioners, is authorized to borrow said sum pursuant to G.L. c.44 and/or G.L. c.29C, or any other enabling authority, and issue bonds or notes of the District therefor; that such bonds or notes shall be general obligations of the District unless the Treasurer with the approval of the Board of Water Commissioners determines that such should be issued as limited obligations and may be secured by local system revenues as defined in G.L. c.29C, §1; that the Treasurer with the approval of the Board of Water Commissioners is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust (the "Trust") established pursuant to G.L. c.29C and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection (the "DEP") with respect to such loan or any federal or state aid available for the project or for the financing thereof; and further that the Board of Water Commissioners is authorized to take any other action necessary to carry out these projects and the vote hereunder, including the authority to enter into a project regulatory agreement with DEP; or what action it will take thereon.



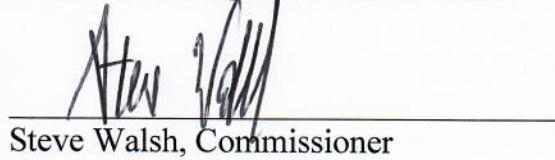
And you are directed to serve this Warrant by posting attested copies thereof in two or more Public Places within said District seven days at least before the time and place of the meeting aforesaid.

Hereof, fail not and make due return of the Warrant with your doings thereon to the Board of Water Commissioners of said District at the time and place of said Meeting.

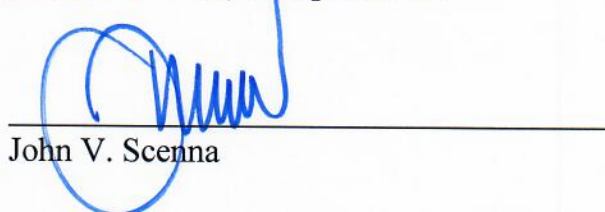
Given under our hands this 12<sup>th</sup> day of April, 2023.

  
\_\_\_\_\_  
Joseph T. Maney, Chairperson

  
\_\_\_\_\_  
Anders F. Youngren, Commissioner

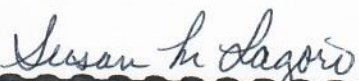
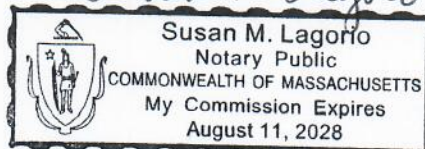
  
\_\_\_\_\_  
Steve Walsh, Commissioner

I have served the within Warrant as therein ordered by posting attested copies thereof in 3 places within said District on the 12<sup>th</sup> day of April, 2023.

  
\_\_\_\_\_  
John V. Scenna

A true copy, attest

810613/LCWD/0001

  
  
Susan M. Lagorio  
Notary Public  
COMMONWEALTH OF MASSACHUSETTS  
My Commission Expires  
August 11, 2028



Lynnfield Center Water District (LCWD) Proposed FY24 Operating Budget

| Administrative                                       | FY22           |                | FY23           |                | FY24 proposed  | % Increase | % of budget |
|--|----------------|----------------|----------------|----------------|----------------|------------|-------------|
|  | budget         | actual         | budget         | actual 4-24-23 |                |            |             |
| 6101 - Clerk Wages (Administrative Salaries)*        | \$247,962.73   | \$241,709.36   | \$262,310.66   | \$218,203.20   | \$281,516.24   | 7.3%       | 9.7%        |
| 6151 - Administrative Overtime                       | \$12,500.00    | \$12,613.72    | \$12,500.00    | \$7,444.20     | \$12,500.00    | 0.0%       | 0.4%        |
| 6152 - Part Time Salaries*                           | \$32,579.70    | \$32,579.70    | \$46,922.72    | \$7,756.74     | \$31,682.56    | -32.5%     | 1.1%        |
| 6501 - Intermunicipal Agreement Salary*              | \$14,900.00    | \$11,666.67    | \$20,000.00    | \$5,000.01     | \$20,000.00    | 0.0%       | 0.7%        |
| 6102 - Other Salaries                                | \$17,490.00    | \$17,607.73    | \$17,490.00    | \$12,169.48    | \$17,490.00    | 0.0%       | 0.6%        |
| sub-total  | \$294,690.61   | \$316,177.18   | \$359,223.38   | \$250,573.63   | \$363,188.80   | 1.1%       | 12.5%       |
| 6103 - Printing, Postage, & Stationary               | \$14,720.00    | \$14,062.83    | \$14,720.00    | \$9,793.14     | \$15,014.40    | 2.0%       | 0.5%        |
| 6104 - Telephone                                     | \$13,800.00    | \$10,343.53    | \$9,700.00     | \$7,900.83     | \$10,185.00    | 5.0%       | 0.4%        |
| 8100 - Office Supplies                               | \$3,000.00     | \$2,772.79     | \$3,060.00     | \$1,778.72     | \$3,060.00     | 0.0%       | 0.1%        |
| 8105 - Kitchen/Bath Supplies                         | \$2,100.00     | \$1,855.70     | \$2,142.00     | \$1,589.41     | \$2,034.90     | -5.0%      | 0.1%        |
| 8200 - Advertising                                   | \$3,500.00     | \$2,264.80     | \$1,425.40     | \$1,425.40     | \$2,612.50     | -5.0%      | 0.1%        |
| 6105 - All Other Administration                      | \$5,200.00     | \$2,428.14     | \$5,200.00     | \$8,457.03     | \$5,200.00     | 0.0%       | 0.2%        |
| 6109 - Professional Fees                             | \$27,500.00    | \$41,962.24    | \$27,500.00    | \$37,860.28    | \$27,500.00    | 0.0%       | 0.9%        |
| 8300 - Professional Engineering Services*            | \$63,500.00    | \$65,006.85    | \$28,500.00    | \$29,015.00    | \$28,500.00    | 0.0%       | 1.0%        |
| 6111 - Tax Levy Processing                           | \$1,250.00     | \$967.96       | \$1,250.00     | \$483.98       | \$1,250.00     | 0.0%       | 0.0%        |
| 7175 - Code Red/reverse 911                          | \$3,100.00     | \$3,126.49     | \$3,162.00     | \$3,162.49     | \$3,162.00     | 0.0%       | 0.1%        |
| 6112 - CCR & DEP Annual Reporting                    | \$7,500.00     | \$7,605.13     | \$7,500.00     | \$0.00         | \$7,500.00     | 0.0%       | 0.3%        |
| 6113 - Computing Equip & Supplies                    | \$5,000.00     | \$6,371.08     | \$5,000.00     | \$3,006.94     | \$5,250.00     | 5.0%       | 0.2%        |
| 6123 - Water Smart & Neptune 360 Annual Lease        | \$0.00         | \$0.00         | \$19,173.00    | \$18,275.00    | \$19,173.00    | 0.0%       | 0.7%        |
| 6114 - Payroll Processing                            | \$2,650.00     | \$2,548.60     | \$6,440.00     | \$1,932.61     | \$2,964.00     | 4.0%       | 0.1%        |
| 6160 - Uniforms                                      | \$5,152.00     | \$5,245.38     | \$6,440.00     | \$3,940.87     | \$6,898.53     | 7.1%       | 0.2%        |
| ???? - Meal Allowance                                | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$1,000.00     | n/a        | 0.0%        |
| 8110 - Auditing Services                             | \$15,750.00    | \$13,710.00    | \$16,500.00    | \$2,500.00     | \$16,500.00    | 0.0%       | 0.6%        |
| 6117 - Bank Fees                                     | \$0.00         | \$69.65        | \$0.00         | \$104.60       | \$0.00         | 0.0%       | 0.0%        |
| 8400 - Cubic Foot Meter Refunds*                     | \$14,105.98    | \$7,779.66     | \$5,000.00     | \$659.14       | \$2,500.00     | 0.0%       | 0.1%        |
| Total Administrative                                 | \$516,508.59   | \$504,298.01   | \$519,670.38   | \$382,423.07   | \$523,493.13   | 0.7%       | 18.0%       |
| Insurance & Debt, Etc.                               |                |                |                |                |                |            |             |
| 6250 - Unemployment Compensation                     | \$1,000.00     | \$0.00         | \$1,000.00     | \$794.00       | \$1,000.00     | 0.0%       | 0.0%        |
| 6260 - Blue Cross/Blue Shield (Employment Insurance) | \$235,473.28   | \$190,671.79   | \$235,473.28   | \$183,600.40   | \$265,125.56   | 12.6%      | 9.1%        |
| 6270 - Maturing Debt                                 | \$115,000.00   | \$115,000.00   | \$195,000.00   | \$195,000.00   | \$245,000.00   | 25.6%      | 8.4%        |
| 6280 - Interest on Debt                              | \$15,525.00    | \$15,525.00    | \$159,040.00   | \$159,039.99   | \$103,512.50   | -34.9%     | 3.6%        |
| 6290 - DEP Assessment                                | \$2,420.00     | \$2,164.08     | \$2,500.00     | \$2,280.29     | \$2,500.00     | 0.0%       | 0.1%        |
| 6300 - Essex County Assessment                       | \$173,831.00   | \$173,831.00   | \$213,400.00   | \$213,400.00   | \$236,757.00   | 10.9%      | 8.1%        |
| 6490 - Taxes Payroll                                 | \$50,000.00    | \$16,523.96    | \$15,000.00    | \$13,310.32    | \$15,450.00    | 3.0%       | 0.5%        |
| 6495 - Reserves                                      | \$608,249.28   | \$513,715.83   | \$871,413.28   | \$767,424.96   | \$50,000.00    | 0.0%       | 1.7%        |
| Total Insurance & Debt, Etc.                         | \$1,448,082.50 | \$1,183,612.66 | \$1,448,082.50 | \$1,183,612.66 | \$1,448,082.50 | 0.0%       | 31.6%       |
| Maintenance Distribution                             |                |                |                |                |                |            |             |
| 6106 - Labor and Wages                               | \$448,082.50   | \$413,282.27   | \$521,995.76   | \$403,175.36   | \$539,458.82   | 3.3%       | 18.5%       |
| 6158 - p/t labor                                     | \$12,600.00    | \$8,070.00     | \$12,600.00    | \$6,501.00     | \$15,120.00    | 20.0%      | 0.5%        |
| 6157 - On Call Wage Weekly Stipend                   | \$78,000.00    | \$80,953.08    | \$80,340.00    | \$66,725.53    | \$97,479.20    | 21.3%      | 3.4%        |
| ???? - Off Hours Daily Station Inspections           | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$43,986.64    | n/a        | 1.5%        |
| 6156 - Operations General Overtime                   | \$96,900.00    | \$112,704.16   | \$99,807.00    | \$90,824.68    | \$89,826.30    | -10.0%     | 3.1%        |
| 6159 - Snow Operations Overtime                      | \$10,000.00    | \$10,312.32    | \$10,000.00    | \$2,446.30     | \$10,000.00    | 0.0%       | 0.3%        |
| sub-total  | \$645,582.50   | \$625,321.83   | \$724,742.76   | \$569,672.87   | \$795,870.96   | 9.8%       | 27.4%       |
| 6161 - Safety Equipment                              | \$7,500.00     | \$1,198.47     | \$5,000.00     | \$539.65       | \$6,000.00     | 20.0%      | 0.2%        |
| 6107 - Fleet/Equipment Repairs                       | \$12,500.00    | \$7,731.05     | \$10,000.00    | \$7,448.89     | \$10,300.00    | 3.0%       | 0.4%        |
| 6108 - Pipe, Fittings & Supplies                     | \$18,000.00    | \$28,952.79    | \$25,000.00    | \$23,843.02    | \$30,000.00    | 20.0%      | 1.0%        |
| 6110 - Equipment Rental                              | \$17,000.00    | \$1,259.25     | \$12,500.00    | \$1,492.70     | \$3,125.00     | -75.0%     | 0.1%        |
| 8210 - Flushing & Modeling                           | \$28,500.00    | \$9,947.50     | \$23,500.00    | \$0.00         | \$8,500.00     | -63.8%     | 0.3%        |
| 6115 - Technical Training                            | \$7,500.00     | \$3,566.94     | \$5,500.00     | \$3,189.32     | \$6,600.00     | 20.0%      | 0.2%        |
| 6800 - Heating Utilities                             | \$5,500.00     | \$5,104.56     | \$5,000.00     | \$5,748.04     | \$6,250.00     | 25.0%      | 0.2%        |
| 8140 - Metering Infrastructure                       | \$40,000.00    | \$55,273.92    | \$6,000.00     | \$4,756.75     | \$6,000.00     | 0.0%       | 0.2%        |
| 6900 - Auto Gas & Oil                                | \$7,250.00     | \$14,287.89    | \$14,500.00    | \$7,115.37     | \$48,400.00    | 10.0%      | 1.7%        |
| 8090 - Facilities Repair & Maintenance               | \$54,195.00    | \$52,839.00    | \$54,195.00    | \$52,349.00    | \$15,950.00    | 10.0%      | 0.5%        |
| 8091 - Grounds Maintenance                           | \$37,320.00    | \$16,187.07    | \$31,500.00    | \$6,999.68     | \$23,625.00    | -25.0%     | 0.8%        |
| 8040 - Water System Upgrades                         | \$0.00         | \$0.00         | \$8,500.00     | \$6,611.32     | \$8,500.00     | 0.0%       | 0.3%        |
| 8150 - Leak Detection                                | \$30,000.00    | \$51,181.99    | \$18,500.00    | \$18,367.50    | \$16,650.00    | -10.0%     | 0.6%        |
|  | \$12,500.00    | \$7,360.00     | \$8,500.00     | \$1,080.00     | \$6,375.00     | -25.0%     | 0.2%        |







**Proposed Budget and Source of Funds for Annual District and Special District Meeting Articles**

| Source and use of funds |   |                            |                              |   |   |                      |                  |
|-------------------------|---|----------------------------|------------------------------|---|---|----------------------|------------------|
| Article Number          | Description of appropriation or transfer                | Total \$ amount of article | \$ amount from surplus funds | \$ amount from existing * warrant items | \$ amount from Water Rates and Tax Levy | Bal. as of 5/8/23    | New Balance      |
| A11 & 12                | Reserve for System Development and Conservation Account |                            |                              | \$1,600.00                              |   | \$0.00<br>\$1,600.00 | \$0.00<br>\$0.00 |
|                         | Beginning balance for Xfer                              |                            |                              | \$1,600.00                              |   | \$1,600.00           | \$0.00           |
|                         | Beginning balance of free cash                          |                            | \$998,981.00                 |   |   | \$998,981.00         | \$466,116.00     |
| ADM 5                   | FY24 Operating Budget                                   | \$2,975,378.15             |                              |   | \$2,975,378.15                          | \$0.00               | \$2,975,378.15   |
| ADM 10                  | OPEB Post Employment Fund Liability                     | \$25,000.00                | \$25,000.00                  |   | \$0.00                                  | \$30,362.96          | \$55,362.96      |
| ADM 8                   | Upgrade Meter Infrastructure & Readers                  | \$100,000.00               | \$100,000.00                 |   | \$0.00                                  | \$236,343.20         | \$336,343.20     |
| ADM 7                   | SCADA Upgrades  | \$50,000.00                | \$50,000.00                  |   | \$0.00                                  | \$0.00               | \$50,000.00      |
| ADM 9                   | DEP Lead & Copper, PFAS & NPDES                         | \$20,000.00                | \$20,000.00                  |   | \$0.00                                  | \$25,000.00          | \$45,000.00      |
| ADM 11                  | Enhanced Conservation Plan                              |                            |                              | -\$800.00                               | \$0.00                                  | \$30,576.11          | \$30,576.11      |
| ADM 12                  | Water Bank Rebate Program                               |                            |                              | -\$800.00                               | \$0.00                                  | \$5,597.00           | \$5,597.00       |
| SDM 2                   | FY23 Budget Housekeeping                                | \$267,425.00               | \$267,425.00                 |   | \$0.00                                  | \$594,397.32         | \$861,822.32     |
| SDM 4                   | Capital Stabilization Fund                              | \$40,000.00                | \$40,000.00                  |   | \$0.00                                  | \$161,579.99         | \$201,579.99     |
| SDM 3                   | General Stabilization Fund                              | \$30,000.00                | \$30,000.00                  |   | \$0.00                                  | \$71,617.20          | \$101,617.20     |
| SDM 5                   | Prior Invoices  | \$440.00                   | \$440.00                     |   | \$0.00                                  | n/a                  | n/a              |
|                         | 7005 · Inst. & Replacement of Services                  |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7015 · Additional Water Supply                          |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7025 · Tank Rehabilitation Design                       |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7030 · Reserve Fund                                     |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7040 · Water Main Infrastructure                        |                            |                              |   |   | \$50,869.97          | \$50,869.97      |
|                         | 7045 · Infrastructure Replacement                       |                            |                              |   |   | \$27,578.84          | \$27,578.84      |
|                         | 7090 · Building Infrastructure                          |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7100 · Real Estate acquisition and cost                 |                            |                              |   |   | \$27,250.00          | \$27,250.00      |
|                         | 7105 · Conservation Program                             |                            |                              |   |   | \$31,376.11          | \$31,376.11      |
|                         | 7106 · Residential Filter Rebate Acct                   |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7110 · DEP Permit Defense                               |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7125 · Backflow Preventor Service                       |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7140 · Metering Infrastructure                          |                            |                              |   |   | \$236,343.20         | \$236,343.20     |
|                         | 7150 · Leak Detection Equip/Svs                         |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7165 · Capital Equipment Purchase                       |                            |                              |   |   | \$80,660.26          | \$80,660.26      |
|                         | 7170 · Conservation Rebates                             |                            |                              |   |   | \$5,597.00           | \$5,597.00       |
|                         | 7175 · Code Red/reverse 911                             |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7210 · Hydraulic Model                                  |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7220 · Septic System                                    |                            |                              |   |   | \$0.00               | \$0.00           |
|                         | 7300 · North Coastal Well Redevelop                     |                            |                              |   |   | \$21,418.87          | \$21,418.87      |
|                         | 7301 · AWIA Risk & Resilience Plan                      |                            |                              |   |   | \$15,914.63          | \$11,430.22      |
|                         | 7520 · Variable Frequency Drive                         |                            |                              |   |   | \$32,500.00          | \$32,500.00      |
|                         | 7600 · Water Tank Upgrades and Rehab                    |                            |                              |   |   | \$11,428.50          | \$11,428.50      |
|                         | 7700 · Water Mains Upgrade, Rehab...                    |                            |                              |   |   | \$2,084,867.96       | \$2,084,867.96   |
|                         | 7710 · PFAS Station 2 construction                      |                            |                              |   |   | \$176,679.93         | \$176,679.93     |
|                         | 7720 · PFAS - CDM long-term study                       |                            |                              |   |   | \$39,585.00          | \$39,585.00      |
|                         | 7730 · PFAS Station 4 pilot testing                     |                            |                              |   |   | \$135,000.00         | \$135,000.00     |
|                         | 7740 · PFAS Bottled water program                       |                            |                              |   |   | \$7,675.00           | \$7,675.00       |
|                         | 7750 · DEP L&C, NPDES & PFAS Regs                       |                            |                              |   |   | \$25,000.00          | \$25,000.00      |
|                         | 7760 · WTP Lagoons                                      |                            |                              |   |   | \$65,000.00          | \$65,000.00      |
|                         | 7701 · WMA Grant interconnection                        |                            |                              |   |   | \$147,200.00         | \$147,200.00     |





# FY23 LCWD Fee Schedule

| Fee Consideration   | Pre-Existing | FY23                    | Proposed FY24           |
|---|--------------|-------------------------|-------------------------|
| Turn On/Turn Off  | \$50         | n/a for active accounts | n/a for active accounts |
| New Meter Set Up Fee  | \$583        | \$625                   | \$625                   |
| Permit Fee (Repair/Renewal)                                     | \$100        | \$100                   | \$100                   |
| Permit Fee (New Service Connection)                             | \$1,500      | \$1,525                 | \$1,525                 |
| Permit Fee (New Account Fee)                                    | \$800        | \$800                   | \$800                   |
| Permit Fee (Existing Account with New House Construction)       | n/a          | \$1,500                 | \$1,500                 |
| Emergency Services (after hours) for non LCWD Issues            | \$200        | n/a                     | n/a                     |
| Final Read Fee  | \$50         | \$100                   | \$125                   |
| Service Leak Fee (per day if not repaired within 14 days)       | \$50         | \$65                    | \$75                    |
| Non-Reading Meter Fee (per month after series of notifications) | \$50         | \$65                    | \$75                    |
| Meter Tampering (State Law Reference)                           | \$1,000      | \$1,000                 | \$1,000                 |
| Lien Fee (charged and collected by Town)                        | \$25         | \$100                   | \$100                   |
| Backflow Testing (by device)                                    | \$75         | \$75                    | \$100                   |
| Meter Bench Testing   | \$50         | \$200                   | \$200                   |
| Cross Connection (by bylaw per day)                             | \$25,000     | \$25,000                | \$25,000                |
| Water Fines (by bylaw)  | escalating   | escalating              | escalating              |
| Credit Card Fee   | n/a          | \$3.95                  | \$4.54                  |
| Debit/E-check/Bank Account                                      | n/a          | \$0.45                  | \$0.51                  |



Approved by Board, 4-26-23



*Lynnfield Center Water District*

*Special Annual Meeting*

*Monday, May 8, 2023*

*6:30 PM*



*Lynnfield Center Water District*

*83 Phillips Road*

*Lynnfield, MA*



***LYNNFIELD CENTER WATER DISTRICT WARRANT***  
**The Commonwealth of Massachusetts**  
***Fiscal Year 2023 Special District Meeting***

Essex, SS.

To John V. Scenna a legal voter resident within the Lynnfield Center Water District ("District") in the town of Lynnfield, Massachusetts.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to warn legal voters in said District to meet at the Merritt Center at 600 Market Street in said Town on Monday, May 8, 2023, at 6:30 P.M. then and there to act on the following Articles for Fiscal Year 2023:

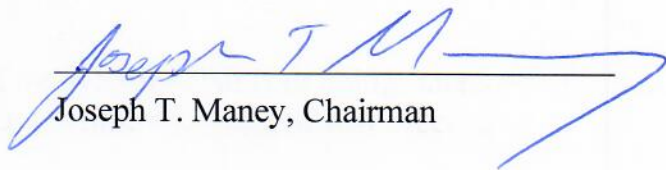
- ARTICLE 1: To choose a Moderator of the meeting to be sworn in.
- ARTICLE 2: To see if the District will vote to appropriate by transfer or otherwise additional funds to supplement the May 11, 2022 Annual District Meeting Article 5 appropriation of \$2,855,066.42 and to increase the FY23 operating budget in order to cover increased maintenance and operating expenses, debts and interest charges, and installations for Fiscal Year 2023, beginning July 1, 2022, or what action it will take thereon.
- ARTICLE 3: To see if the District will vote to transfer a sum of money into the General Stabilization Fund, or what action it will take thereon.
- ARTICLE 4: To see if the District will vote to transfer a sum of money into the Capital Stabilization Fund, or what action it will take thereon.
- ARTICLE 5: To see if the District will vote appropriate by transfer, or otherwise, a sum of money for the payment of FY20 and FY21 invoices, or what action it will take thereon.

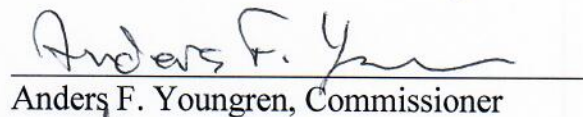


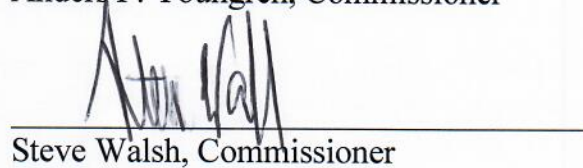
And you are directed to serve this Warrant by posting attested copies thereof in two or more Public Places within said District fourteen days at least before the time and place of the meeting aforesaid.

Hereof, fail not and make due return of the Warrant with your doings thereon to the Board of Water Commissioners of said District at the time and place of said Meeting.

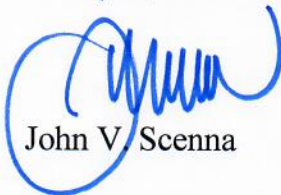
Given under our hands this 12<sup>th</sup> day of April, 2023.

  
Joseph T. Maney, Chairman

  
Anders F. Youngren, Commissioner


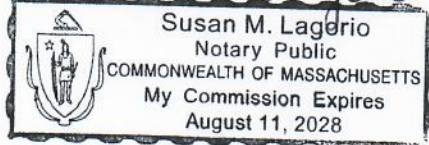
  
Steve Walsh, Commissioner

I have served the within Warrant as therein ordered by posting attested copies thereof in 3 places within said District on the 12<sup>th</sup> day of April, 2023.

  
John V. Scenna

A true copy, attest

859049/LCWD/0001

  
  
Susan M. Lagerio  
Notary Public  
COMMONWEALTH OF MASSACHUSETTS  
My Commission Expires  
August 11, 2028

# Lynnfield Center Water District (LCWD)

## SDM FY23 Supplemental Appropriations 5-8-23

### FY24 ADM Appropriations 5-8-23

| Appropriation from Certified Free Cash   |           |                        |
|--|-----------|------------------------|
| From   | \$998,981 | Original Balance       |
| Certified Free Cash (balance after 3-2-22 SDM appropriations)  |           | \$71,617.20            |
| <b>To</b>  |           | \$161,579.99           |
| SDM3: General Stabilization Fund   | \$30,000  |                        |
| SDM4: Capital Operations Stabilization Fund  | \$40,000  |                        |
| SDM5: Prior FY20 and FY21 Invoices   | \$440     |                        |
| Advertising (FY23 Line Item 8200)  | \$440     | \$2,750.00             |
| ADM7: SCADA System Study & Upgrades  | \$50,000  | n/a                    |
| ADM8: Water Meter Infrastructure Upgrade   | \$100,000 | \$236,343.20           |
| ADM9: DEP PFAS/NPDES Programs  | \$20,000  | \$25,000.00            |
| ADM10: OPEB  | \$25,000  | \$264,397.99           |
| SDM2: Increase to FY23 Budget  | \$267,425 | Original Appropriation |
| Administrative Wages & Salary (FY23 Line Item 6106)  | \$14,250  | \$262,310.66           |
| Uniforms (FY23 Line Item 6160)   | \$200     | \$6,440.00             |
| Meal Allowances (New FY23 Line Item)   | \$1,000   | \$0.00                 |
| Professional Fees (FY23 Line Item 6109)  | \$26,500  | \$27,500.00            |
| Professional Engineering Fees (FY23 Line Item 8300)  | \$15,000  | \$28,500.00            |
| Health Insurance (FY23 Line Item 6260)   | \$36,725  | \$235,473.28           |
| Labor & Wages - Salary (FY23 Line Item 6106)   | \$16,250  | \$521,993.76           |
| Labor & Wages - On Call (FY23 Line Item 6157)  | \$18,000  | \$80,340.00            |
| Labor & Wages - Overtime (FY23 Line Item 6156)   | \$47,000  | \$99,807.00            |
| Pipes, Fittings & Supplies (FY23 Line Item 6108)   | \$60,000  | \$25,000.00            |
| Auto Gas & Oil (FY23 Line Item 6900)   | \$5,000   | \$14,500.00            |
| Electricity (FY23 Line Item 6230)  | \$20,000  | \$113,300.00           |
| Lab Fees (Line Item 6150)  | \$7,500   | \$28,500.00            |
| Certified Free Cash Balance to appropriate throughout balance of FY23 and/or carry over for unanticipated FY24 projects and expenditures |           |                        |
|  | \$466,116 |                        |



**Approved by Board of  
Commissioners 4-26-23**