



LYNNFIELD CENTER WATER DISTRICT WARRANT
The Commonwealth of Massachusetts
Regular Board Meeting
4:30 pm July 19, 2023

Date, time, place: The regular meeting of the Board was held on Monday, September 11, 2023 at 3:30 PM.

Present: Commissioners Joe Maney, Anders Youngren, Steven Walsh, Superintendent John Scenna, and Clerk of the Board Christine Smallenberger

Absent: Treasurer Kevin Sullivan

Others attending: none

Additional attachments: Agenda, incorporated into the minutes hereto.

Next Regular Meeting: September 18, 2023

Adjourn: 4:13 PM

The meeting was called to order at 3:40 pm.

Water System Repairs & Upgrades Bid & Contract Award. The auditor says this project must be bid or the DOR could come down on us. For years the people before us had stated this work was emergency work, but this is an unrealistic approach. Past year's expenditures for this work with Pyburn were: \$58,200 for FY21, \$72,400 for FY22 and \$100,600 for FY23. Chairman Maney asked if we did a comparison of apples to apples. The hourly rate on average for Pyburn is \$5.50 per hour and the low bidder is \$1,400 per hour for just crew rate. For non-emergency work we will now know the cost and will have set prices.

We have 60 water services on Edwards Ave that will need upgraded water services. The easiest choice is to keep using Pyburn; from a pricing perspective, they are the best deal but it is not legal. Chairman Maney asked what happens if we stick with Pyburn. Superintendent Scenna said the lowest bidder could call the DOR which could result in a fine and possible retro pay of prevailing wage. Pyburn doesn't pay the prevailing wage rates as required by the DOR. Commissioner Youngren asked about the intermunicipal agreement and the town's contractor. The town's contractor, Granese also bid on this project (project

sheet incorporated into minutes). Per the intermunicipal agreement, we have the right to use Granese and the town also has the right to utilize GTA from this contract.

The Lead and Copper Rule requires us to get rid of any lead services. The town is looking to re-pave all of Apple Hill next year. We need to determine what the services are in the area. We will consider the cost of the new contract when we set next year's water rates.

Motion: a motion was made that the district award a contract to GTA for water system repairs and upgrades in accordance with our RFP bid.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

Proposed Quarterly Bill Layout Changes. Superintendent Scenna presented the board with the new bill format and how it has transformed over the years. Outsourcing the bills to a print house would save around \$650 per billing quarter. We will look into this further and need to have a lean budget cycle.

Continued Business. The September 18th agenda will include the walking trails and Vallis Way. We plan to have a pre-bid meeting on October 3, 2023 for the RFQ for the Glen Drive OPM. The bid will be opened on October 11, 2023.

Telecommunications is back out to bid for both Wing Road and Knoll. There is more room on the Knoll Road tank. We will submit a legal advertisement for the Telecommunications RFP in the Boston Globe at the cost of \$1,300.

Superintendent's Update. The issues from Friday storms are almost resolved.

The SRF will go in tomorrow. WS25 permit has been submitted Friday to the DEP, the DEP's formal review of Glen Drive. For us to go to bid, we have to get the DEP's blessing. CDM is prequalifying contractors based on prior bids. The price and Mass Chapter 149 require pre-qualify. Wakefield has been flushing their dead-ends and waiting for the last piece of pipe to hang in the culvert. Mass DOT issued comments for the vault and will be put both out to bid at same time with the Glen Drive plant.

Other Board Items.

Motion: a motion was made to approve the minutes from July 19, 2023 meeting.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

A motion was made to adjourn the regular meeting at 4:13 pm.

Respectfully submitted,