



LYNNFIELD CENTER WATER DISTRICT WARRANT
The Commonwealth of Massachusetts
Regular Board Meeting
7:00 pm December 18, 2023

Date, time, place: The regular meeting of the Board was held on Monday, December 18, 2023 at 7:00 PM.

Present: Commissioners Joe Maney, Anders Youngren, Steven Walsh, Superintendent John Scenna, Treasurer Kevin Sullivan, and Clerk of the Board Christine Smallenberger

Absent: none

Others attending: Julie Coiteux

Additional attachments: Agenda, incorporated into the minutes hereto.

Next Regular Meeting: January 22, 2024

Adjourn: 7:52 PM

The meeting was called to order at 7:11 pm.

New business: 10 New Meadow Road: The homeowner flushed excessive water during the water breaks as there were lingering issues with discoloration. Complaints came in around the area, so we flushed at low velocities. The district has a long-standing policy to not abate or discount due to water breaks. Mrs. Coiteux is concerned with the abatement denial because she was told directly by the water district to flush for an hour.

Motion: a motion was made to give 10 New Meadow Road a \$125 one-time credit on their account.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

10 Birch Road meter tampering fine. The owner of the property does not live at 10 Birch Road.

Motion: a motion was made to offset the balance with the monies owed and reduce the meter tamper fine.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

OPM award: We now have a contract with Weston & Sampson which was negotiated down to \$212,000. We took services out for which we will do in-house to include bidding, notice of award, and bidding change order review with the superintendent. Superintendent Scenna has a spreadsheet to show the reduced amount. \$212,00 is below 2% value of project. Commissioner Youngren offered to help with some of the duties such as change orders. OPM and resident is ideally 3% value of the project, so now we can bring in a resident.

Motion: a motion was made to accept Weston & Sampson as our Owner's Project Manager (OPM) at \$212,000.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

Fiscal Year 2024 budget needs to be adjusted and will require a Special District Meeting.

Motion: a motion was made to open the warrant for a FY24 Special District Meeting.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

Motion: a motion was made to set the Special District Meeting date for February 12, 2024.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

Recreational path Intermunicipal Agreement (IMA): it is drafted as a license by law and can terminate at will. The town wants the ability to address issues before terminating. If we go forward with a lease agreement, this will have to go forward at the town meeting and our Annual District Meeting in May (per the town's charter and our charter). We don't want to give up our right to terminate. The town is concerned

they can't qualify for grants with an at-will agreement if we pull the plug and they need grants to build and improve. District counsel is insisting it should be a license.

Capital Improvement Project Updates: Superintendent Scenna sent a detailed email to the commissioners on all updates.

Superintendent Update: There is a potential DEP grant for work to be completed by June for water systems addressing PFAS within the Ipswich River Watershed.

Superintendent Scenna will submit this grant by January 12, 2024. Representative Brad Jones offered a letter of support. The grant authority, Jen Pederson, strongly encouraged us to apply. The grant would be up to \$1 million.

Telecomm Update:

Motion: a motion was made to authorize the superintendent to issue a notice to proceed to Dish Network.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

The SCADA system task order is ready to bid.

Sagamore will start their permitting process; we are not sure if they are before the ZBA yet. The Planning Board meeting is Wednesday and Superintendent Scenna will be attending.

Motion: a motion was made to renew the Weston & Sampson service plan.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

Motion: a motion was made to approve a service agreement for Weston & Sampson for well 6 and not to exceed \$35,000.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

Motion: a motion was made to approve the service agreement for Weston & Sampson for well 10 and not to exceed \$18,000.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

The tanks need to be inspected annually. We found a new company with a 5-year deal. The agreement total is \$33,153 for sanitary and security inspections and will send the report to the DEP. They will climb the tank and do all the stuff we can't do. This will be 10 inspections in 5 years.

Motion: a Motion was made to accept Aqueous' 5-year service contract.

Seconded: the motion was seconded, and the motion was passed with Commissioner Youngren, Commissioner Maney and Commissioner Walsh saying aye by a unanimous vote.

A motion was made to adjourn the regular meeting at 7:52 pm.

Respectfully submitted,